CPA (First Name)

**CPA Firm Name** 

Stephen

Rehmann Robson

CPA Street Address 107 South Cass, Suite A

## **Auditing Procedures Report**

Issued under Public Act 2 of 1968, as amended				
Unit Name Leelanau County	County LEELANAU	Type COUNTY	wanting.	MuniCode 45-0-000
Opinion Date June 27, 2008	Audit Submitted June 30, 2008		Fiscal Year	December 31, 2007

If a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is NOT included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

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Pla "No	ce a check next to each "Yes" or non-applicable question below. Questions left unmarked should be those you wish to answer o".
×	1. Are all required component units/funds/agencies of the local unit included in the financial statements and/or disclosed in the reporting entity notes to the financial statements?
	2. Does the local unit have a positive fund balance in all of its unreserved fund balances/unrestricted net assets?
	3. Were the local unit's actual expenditures within the amounts authorized in the budget?
区	4. Is this unit in compliance with the Uniform Chart of Accounts issued by the Department of Treasury?
×	5. Did the local unit adopt a budget for all required funds?
区	6. Was a public hearing on the budget held in accordance with State statute?
X	7. Is the local unit in compliance with the Revised Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, and other guidance as issued by the Local Audit and Finance Division?
×	8. Has the local unit distributed tax revenues, that were collected for another taxing unit, timely as required by the general property tax act?
×	9. Do all deposits/investments comply with statutory requirements including the adoption of an investment policy?
×	10. Is the local unit free of illegal or unauthorized expenditures that came to your attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin.)
×	11. Is the unit free of any indications of fraud or illegal acts that came to your attention during the course of audit that have not been previously communicated to the Local Audit and Finance Division? (If there is such activity, please submit a separate report under separate cover.)
_	12. Is the local unit free of repeated reported deficiencies from previous years?
×	13. Is the audit opinion unqualified?  14. If not, what type of opinion is it? NA
区	15. Has the local unit complied with GASB 34 and other generally accepted accounting principles (GAAP)?
×	16. Has the board or council approved all disbursements prior to payment as required by charter or statute?
X	17. To your knowledge, were the bank reconciliations that were reviewed performed timely?
X	18. Are there reported deficiencies? 19. If so, was it attached to the audit report?
-	General Fund Revenue: 13115832 General Fund Balance: 6097385
	General Fund Expenditure: 8465745 Governmental Activities Long-Term Debt (see 12898451
	Major Fund Deficit Amount: instructions):
We a	affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the acial statements, including the notes, or in the Management Letter (Reported deviations). Findings to be submitted with the Single

Ten Digit License Number

City Suttons Bay

State MI

8527 E. Government C

Zip Code 49684

1101021255

Telephone

(231) 946-3230

Zip Code 49682

Last

City

Unit's Street

Address

Name

Peacock

Traverse City

# Leelanau County, Michigan Financial Statements

For the Fiscal Year Ended December 31, 2007



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#### <u>INDEPENDENT AUDITORS' REPORT</u>

June 27, 2008

Board of Commissioners Leelanau County Suttons Bay, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of *Leelanau County*, *Michigan* (the "County") as of and for the year ended December 31, 2007, which collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of *Leelanau County*, *Michigan*, as of December 31, 2007, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparisons for the General Fund and major special revenue funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 27, 2008, on our consideration of *Leelanau County, Michigan's* internal controls over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The County has not presented Management's Discussion and Analysis as required supplementary information. The GASB has determined that such information is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purposes of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The combining and individual fund financial statements and schedules are presented for the purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund financial statements and schedules have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, based upon our audit, are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Rehmann Lohan

#### **Statement of Net Assets**

## **December 31, 2007**

	I	Prima	ry Governmen	ıt			mpone Units	ent
	Governmental Activities		usiness-type Activities	Total	Road otal Commission		Brownfield Redevelopment Authority	
Assets								
Cash and cash equivalents	\$ 15,759,307	\$	2,981,042	\$ 18,740,349	\$	692,207	\$	3,519
Investments	2,376,121		521,634	2,897,755		-		-
Receivables, net	3,831,017		2,192,135	6,023,152		888,745		-
Due from other governments	2,085,671		-	2,085,671		561,010		-
Prepaid items and other assets Lease receivable - local units	170,009		-	170,009		39,325		-
of government	425,000		_	425,000		_		-
Inventory	-		_	_		595,082		-
Assets held for sale	916,220		_	916,220		-		-
Land	1,005,536		_	1,005,536		37,276		-
Construction in progress	10,390,665		_	10,390,665		-		-
Depreciable capital assets, net	12,132,816		175,032	12,307,848		23,798,026		
Total assets	49,092,362		5,869,843	54,962,205		26,611,671		3,519
Liabilities								
Accounts payable	2,435,077		12,191	2,447,268		100,442		-
Accrued liabilities	196,824		7,240	204,064		385,428		-
Unearned revenue	1,829,563		32	1,829,595		997,404		_
Notes payable	354,284		_	354,284		-		_
Long-term liabilities:								
Due within one year	549,372		33,166	582,538		-		-
Due in more than one year	12,349,079			12,349,079		178,151		
Total liabilities	17,714,199		52,629	17,766,828		1,661,425		
Net assets								
Invested in capital assets, net								
of related debt	10,829,938		175,032	11,004,970		23,835,302		-
Restricted for:								
Debt service	635,281		-	635,281		-		-
Capital projects	4,208,426		-	4,208,426		_		-
Other purposes	9,338,653		-	9,338,653		_		-
Unrestricted	6,365,865		5,642,182	12,008,047		1,114,944		3,519
Total net assets	\$ 31,378,163	\$	5,817,214	\$ 37,195,377	\$	24,950,246	\$	3,519

## **Statement of Activities**

## For the Year Ended December 31, 2007

					Progr	am Revenues				
					(	Operating		Capital		
				Charges	_	rants And	_	Frants And	N	et (Expense)
Functions/Programs		Expenses	F	or Services	Co	ntributions	Co	ontributions		Revenue
Primary government										
Governmental activities:										
Legislative	\$	349,775	\$	-	\$	-	\$	-	\$	(349,775)
Judicial		1,197,427		272,564		253,316		-		(671,547)
General government		8,223,496		706,048		246,571		-		(7,270,877)
Public safety		5,306,759		796,848		352,678		-		(4,157,233)
Public works		355,037		47,706		-		-		(307,331)
Health and welfare		1,557,411		51,507		525,235		-		(980,669)
Recreation and cultural		58,458		211		-		-		(58,247)
Interest on long-term debt		361,103				<u>-</u>		-		(361,103)
Total governmental activities		17,409,466		1,874,884		1,377,800				(14,156,782)
Business-type activities:										
Building inspections		637,327		647,097		-		-		9,770
Maple Valley property		13,574		38,989		-		-		25,415
Delinquent tax collection		52,134		517,964		-				465,830
Total business-type activities		703,035		1,204,050						501,015
Total primary government	\$	18,112,501	\$	3,078,934	\$	1,377,800	\$		\$	(13,655,767)
Component units										
Brownfield Redevelopment Authority	\$	3,987	\$	_	\$	7,500	\$	_	\$	3,513
Road Commission	_	4,516,405		845,682		2,951,697		1,776,898		1,057,872
<b>Total component units</b>	\$	4,520,392	\$	845,682	\$	2,959,197	\$	1,776,898	\$	1,061,385

Continued...

## **Statement of Activities**

## For the Year Ended December 31, 2007

		P	rimar	y Government			ponent nits	
Functions/Programs		overnmental Activities		usiness-type Activities	Total	 Road Commission	Brownfield Redevelopment Authority	
Changes in net assets								
Net (expense) revenue	\$	(14,156,782)	\$	501,015	\$ (13,655,767)	\$ 1,057,872	\$	3,513
General revenues:								
Property taxes		11,742,823		-	11,742,823	945,883		-
Grants and contributions not restricted								
to specific programs		213,105		-	213,105	-		-
Unrestricted investment earnings		950,114		189,503	1,139,617	131,442		6
Gain on sale of capital assets		-		-	-	43,200		-
Internal transfers		4,007,633		(4,007,633)		 -		
Total general revenues and transfers		16,913,675		(3,818,130)	13,095,545	 1,120,525		6
		_		_		_		
Change in net assets		2,756,893		(3,317,115)	(560,222)	2,178,397		3,519
Net assets, beginning of year		28,621,270		9,134,329	37,755,599	 22,771,849		_
Net assets, end of year	\$	31,378,163	\$	5,817,214	\$ 37,195,377	\$ 24,950,246	\$	3,519

The accompanying notes are an integral part of these financial statements.

## **Balance Sheet Governmental Funds**

## **December 31, 2007**

	 General	CDBG epayment	 Revenue Sharing Reserve	Se	Leland wer Debt etirement
Assets					
Cash and cash equivalents	\$ 3,745,237	\$ 19,109	\$ 5,290,630	\$	5
Investments	1,828,204	-	-		-
Receivables:	06 220				
Accounts Loans	96,330	- 750,795	-		-
Taxes	1,777,720	130,193	403,958		_
Special assessments	-	-	-		_
Leases	-	-	-		425,000
Interest	7,388	-	-		-
Due from other governments	120,630	-	-		-
Due from other funds	-	-	-		-
Prepaid items and other assets Assets held for resale	135,535	-	-		-
Assets field for resale	 	 	 		
Total asssets	\$ 7,711,044	\$ 769,904	\$ 5,694,588	\$	425,005
Liabilities and fund balances					
Liabilities					
Accounts payable	\$ 50,676	\$ -	\$ -	\$	-
Accrued liabilities	87,364	-	-		-
Due to other funds	-	-	-		-
Deferred revenue	1,475,619	750,795	-		425,000
Notes payable	 	 	 		
Total liabilities	 1,613,659	 750,795	 		425,000
Fund balances					
Reserved:					
Prepaids and advances	135,535	-	-		-
Assets held for resale Unreserved:	-	-	-		-
Undesignated	5,961,850	19,109	5,694,588		5
Undesignated, reported in nonmajor:	3,701,030	17,107	3,074,300		3
Special revenue funds	-	-	-		_
Debt service funds	-	-	-		-
Capital projects funds	 -	 -	 -		-
Total fund balances	 6,097,385	 19,109	 5,694,588		5
Total liabilities and fund balances	\$ 7,711,044	\$ 769,904	\$ 5,694,588	\$	425,005

1	Building	Courthouse onstruction	Northport Village Sewer Construction		Special sessments	Go	Other Governmental Funds		Total
\$	36,264 547,917	\$ 1,656,134	\$	-	\$ 124,252	\$	3,704,823	\$	14,576,454 2,376,121
	-	-		-	-		69,667		165,997
	-	-		-	-		-		750,795
	-	-		-	-		692,350		2,874,028
	-	-		-	32,588		-		32,588 425,000
	221	-		-	-		-		7,609
	-	_		1,816,618	_		91,333		2,028,581
	_	-		-	_		3,179		3,179
	-	-		-	-		50		135,585
		 			 		384,947		384,947
\$	584,402	\$ 1,656,134	\$	1,816,618	\$ 156,840	\$	4,946,349	\$	23,760,884
\$	- - - - -	\$ 312,448	\$	1,816,618 - - - -	\$ 35,363 - 23,250	\$	46,300 24,021 3,179 854,144 354,284	\$	2,261,405 111,385 3,179 3,528,808 354,284
	-	 312,448		1,816,618	 58,613	_	1,281,928		6,259,061
	-	-		-	-		50 384,947		135,585 384,947
	584,402	1,343,686		-	98,227		-		13,701,867
	_	-		-	-		3,125,361		3,125,361
	-	-		-	-		51,313		51,313
		 			 		102,750		102,750
	584,402	 1,343,686			 98,227		3,664,421		17,501,823
\$	584,402	\$ 1,656,134	\$	1,816,618	\$ 156,840	\$	4,946,349	\$	23,760,884

## Reconciliation of Fund Balances on the Balance Sheet for Governmental Funds to Net Assets of Governmental Activities on the Statement of Net Assets

## December 31, 2007

Fund balances - total governmental funds	\$ 17,501,823
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources, and therefore not reported in the funds.	
Add: capital assets - net of accumulated depreciation	23,218,656
Assets held for sale in governmental activities are not current financial resources, and therefore are not reported in the funds.	
Add: assets held for sale	531,273
Because the focus of governmental funds is on short-term financing, some assets will not be available to pay for current-period expenditures. Those assets (such as certain receivables) are offset by deferred revenues in the governmental funds, and thus are not included in fund balance.	
Add: deferred revenues related to delinquent personal property taxes	35,912
Add: deferred revenues related to summer property tax levy	466,785
Add: deferred revenues related to special assessments	23,250
Add: deferred revenues related to loans receivable	750,795
Add: deferred revenues related to DPW leases receivable	425,000
Add: due from local units for accrued interest on sewer debt issues	57,090
Internal service funds are used by management to charge the costs of certain activities, such as insurance and other centralized costs, to individual funds. The assets and liabilities of internal service funds are included in governmental activities in the statement of net assets.	
Add: net assets of governmental activities accounted for in internal service funds	1,346,469
Certain liabilities are not due and payable in the current period, and therefore are not reported in the funds.	
Subtract: bonds payable	(12,699,079)
Subtract: compensated absences	(199,372)
Subtract: accrued interest on long-term liabilities	 (80,439)
Net assets of governmental activities	\$ 31,378,163

## Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

#### For the Year Ended December 31, 2007

	 General	DBG ayment	Revenue Sharing Reserve	Se	Leland wer Debt etirement
Revenues					
Property taxes	\$ 10,616,555	\$ _	\$ _	\$	_
Special assessment revenue	-	_	_		_
Licenses and permits	12,318	_	-		-
Intergovernmental revenue:	ŕ				
Federal	132,695	_	-		-
State	612,727	_	-		-
Local	1,103	_	-		223,469
Charges for services	741,899	_	_		_
Refunds and reimbursements	229,793	_	_		_
Fines and forfeitures	1,700	_	_		_
Interest	567,994	_	229,305		_
Other revenue	 199,048	 46,018	 		
Total revenues	 13,115,832	 46,018	 229,305		223,469
Expenditures					
Current expenditures:					
Legislative	350,012	-	-		-
Judicial	1,139,614	-	-		-
General government	2,129,912	-	-		-
Public safety	4,008,216	-	-		-
Public works	-	-	-		-
Health and welfare	492,986	11,033	-		-
Recreation and cultural	52,939	-	-		-
Other expenditures	292,066	-	-		-
Debt service:					
Principal	-	-	-		200,000
Interest and fiscal charges	-	-	-		23,469
Capital outlay	 	 	 		
Total expenditures	 8,465,745	 11,033	 		223,469
Revenues over (under) expenditures	 4,650,087	34,985	 229,305		
Other financing sources (uses)					
Proceeds from sales of assets	-	-	-		-
Issuance of long-term debt	-	-	-		-
Transfers in	602,498	-	-		-
Transfers out	 (2,382,279)	(26,000)	 (371,563)		
Total other financing sources (uses)	 (1,779,781)	 (26,000)	 (371,563)		
Net change in fund balances	2,870,306	8,985	(142,258)		-
Fund balances (deficit), beginning of year	 3,227,079	 10,124	 5,836,846		5
Fund balances, end of year	\$ 6,097,385	\$ 19,109	\$ 5,694,588	\$	5

Building	Courthouse Construction	Northport Village Sewer Construction	Special Assessments	Other Governmental Funds	Total
\$ -	\$ -	\$ -	\$ -	\$ 582,377	\$ 11,198,932
-	=	=	107,571	-	107,571
-	-	-	-	-	12,318
-	-	-	-	189,400	322,095
-	-	-	-	378,126	990,853
-	-	-	-	123,900	348,472
-	-	-	-	876,472	1,618,371
-	-	-	-	173,423	403,216
-	-	-	-	-	1,700
129,510	-	-	5	176	926,990
		<del>-</del> _		50,522	295,588
129,510	-	<del>-</del>	107,576	2,374,396	16,226,106
					250.012
-	-	-	-	56,000	350,012
-	-	-	-	56,009 15,470	1,195,623 2,145,382
-	-	-	-	990,967	4,999,183
-	-	-	5,096	222,415	227,511
			5,070	1,269,468	1,773,487
_	_	_	_	1,207,400	52,939
-	-	-	-	-	292,066
-	-	-	-	150,000	350,000
-	-	-	-	282,687	306,156
137,500	6,793,207	5,824,079			12,754,786
137,500	6,793,207	5,824,079	5,096	2,987,016	24,447,145
(7,990)	(6,793,207)	(5,824,079)	102,480	(612,620)	(8,221,039)
				105 262	105,362
-	-	5,824,079	-	105,362	5,824,079
-	7,750,000	J,024,019 -	_	1,783,817	10,136,315
(3,000,000)			<u> </u>	(463,609)	(6,243,451)
(3,000,000)	7,750,000	5,824,079		1,425,570	9,822,305
(3,007,990)	956,793	-	102,480	812,950	1,601,266
3,592,392	386,893		(4,253)	2,851,471	15,900,557
\$ 584,402	\$ 1,343,686	\$ -	\$ 98,227	\$ 3,664,421	\$ 17,501,823

## Reconciliation of the Statement of Revenue, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

## For the Year Ended December 31, 2007

Net change in fund balances - total governmental funds	\$ 1,601,266
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Similarly, governmental funds do not report non-cash donations of capital assets. However, in the statement of activities, such donations are recognized as capital grants and contributions and the estimated fair value of those assets are capitalized and depreciated over their estimated useful lives.	
Add: expenditures capitalized during the year Subtract: depreciation expense	7,026,960 (531,687)
Governmental funds report outlays for land purchases and construction costs for assets held for sale related to grant programs as expenditures. In addition, the gross proceeds from the sales of the assets are recorded as other financing sources. However, in the statement of activities, only the net loss at the time of the sale of assets is recorded.	
Add: expenditures for assets held for sale during the year	215,803
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	
Subtract: change in deferred loans receivable	(25,997)
Subtract: change in deferred leases receivable	(200,000)
Add: change in deferred delinquent personal property tax receivables	4,800
Add: change in deferred property tax receivables related to the summer levy	203,015
Subtract: change in deferred special assessments receivable	(107,571)
Add: change in amount due from local units for accrued interest on DPW debt	52,533
The issuance of long-term debt provides current financial resources to governmental funds in the period issued, but issuing bonds increases long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	
Add: principal payments on long-term debt	350,000
Subtract: proceed from issuance of long-term debt	(5,824,079)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
Subtract: change in accrued interest on bonds payable	(52,158)
Subtract: change in accrued compensated absences	(10,287)
Internal service funds are used by management to charge the costs of certain activities, such as equipment usage to individual funds. The net revenue of certain internal service funds is reported with governmental activities.	
Subtract: net operating income from governmental activities accounted for in internal service funds	(79,436)
Add: gain on disposal of capital assets in governmental internal service funds	15,654
Add: net transfers (internal activities) from governmental internal service funds	114,769
Add: interest revenue from governmental internal service funds	3,308
Change in net assets of governmental activities	\$ 2,756,893

## General Fund Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual

## For the Year Ended December 31, 2007

				Actual		
		Budgeted Amounts		Over (Under)		
_	Original	Final	Actual	Final Budget		
Revenues	A 0.050 040					
Taxes	\$ 9,359,818	\$ 9,349,140	\$ 10,616,555	\$ 1,267,415		
Licenses and permits	16,000	13,473	12,318	(1,155)		
Intergovernmental revenue:						
Federal	84,023	115,958	132,695	16,737		
State	620,317	652,388	612,727	(39,661)		
Local	875	1,039	1,103	64		
Charges for services	756,500	751,340	741,899	(9,441)		
Refunds and reimbursements	162,950	231,382	229,793	(1,589)		
Fines and forfeits	1,000	1,700	1,700	-		
Interest	150,000	550,381	567,994	17,613		
Other revenue	150,497	176,926	199,048	22,122		
Total revenues	11,301,980	11,843,727	13,115,832	1,272,105		
Expenditures						
Legislative						
Board of Commissioners	363,585	363,585	350,012	(13,573)		
Judicial						
Circuit court	265,987	265,987	185,679	(80,308)		
Circuit court - Family	331,795	331,795	313,482	(18,313)		
District court	344,378	344,378	292,725	(51,653)		
Jury fees	14,159	14,159	10,699	(3,460)		
Probate court	331,182	337,067	337,029	(38)		
Total judicial	1,287,501	1,293,386	1,139,614	(153,772)		
General government						
Accounting	136,641	151,641	134,822	(16,819)		
Elections	59,430	59,430	32,778	(26,652)		
County clerk	336,331	336,331	292,831	(43,500)		
Equalization	314,839	314,839	283,172	(31,667)		
Attorney/legal fees	35,000	35,100	35,075	(25)		
Remonumentation	44,198	69,736	69,736	-		
Prosecuting Attorney	384,600	384,600	361,274	(23,326)		
Prosecuting Attorney - social services	64,831	64,831	57,263	(7,568)		
Victim services	62,655	62,655	56,362	(6,293)		
Register of deeds	276,678	276,678	247,517	(29,161)		
Treasurer	260,592	260,592	246,384	(14,208)		
Cooperative extension	168,734	168,734	149,897	(18,837)		
Drain commission	20,452	20,452	20,139	(313)		
Soil conservation	48,900	48,900	48,900	-		
County audit	40,000		93,762	(1,238)		
Total general government	2,253,881	2,349,519	2,129,912	(219,607)		

Continued...

## General Fund Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual

## For the Year Ended December 31, 2007

	Budgeted	l Amounts		Actual Over (Under) Final Budget	
	Original	Final	Actual		
Public safety					
Sheriff	\$ 1,617,150	\$ 1,713,539	\$ 1,711,732	\$ (1,807)	
Community work	38,902	38,902	29,596	(9,306)	
Emergency medical service	3,500	3,500	3,242	(258)	
Marine	76,202	76,202	51,408	(24,794)	
Sheriff secondary road patrol	93,564	93,564	72,857	(20,707)	
Jail	1,748,194	1,748,194	1,570,060	(178,134)	
Planning department	240,454	240,454	205,443	(35,011)	
COPS Fast	5,000	16,150	12,312	(3,838)	
Township/Village police services	169,945	169,945	144,537	(25,408)	
Anti-Drug	85,970	85,970	82,020	(3,950)	
Plat Board - Board of Appeals	498	498	126	(372)	
Emergency service	73,815	73,815	57,045	(16,770)	
Animal control	78,838	78,838	67,838	(11,000)	
Total public safety	4,232,032	4,339,571	4,008,216	(331,355)	
Health and welfare					
Benzie/Leelanau Health Department	232,391	239,391	238,717	(674)	
Substance abuse	58,500	60,385	59,885	(500)	
Medical examiner	22,725	22,725	12,320	(10,405)	
Mental Health Board	139,700	139,700	139,700	_	
Veteran's affairs	36,569	36,629	36,314	(315)	
Veteran's burial	12,000	12,000	6,050	(5,950)	
Total health and welfare	501,885	510,830	492,986	(17,844)	
Recreation & cultural					
Parks & recreation	100,331	103,331	52,939	(50,392)	
Other expenditures					
Insurance & bonds	298,000	305,000	271,612	(33,388)	
Contribution to other agency	15,000	15,000	15,000	_	
Other	5,454	5,454	5,454		
Total other expenditures	318,454	325,454	292,066	(33,388)	
Total expenditures	9,057,669	9,285,676	8,465,745	(819,931)	
Revenues over expenditures	2,244,311	2,558,051	4,650,087	2,092,036	

Continued...

## General Fund Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual

## For the Year Ended December 31, 2007

	Budgeted	Amoi			Actual er (Under)	
	Original		Final	Actual	Final Budget	
Other financing sources (uses)						
Transfers in	\$ 797,855	\$	600,363	\$ 602,498	\$	2,135
Transfers out	 (3,041,566)		(3,157,814)	 (2,382,279)		(775,535)
Total other financing (uses)	 (2,243,711)		(2,557,451)	 (1,779,781)		777,670
Net change in fund balance	600		600	2,870,306		2,869,706
Fund balance, beginning of year	 3,227,079		3,227,079	 3,227,079		-
Fund balance, end of year	\$ 3,227,679	\$	3,227,679	\$ 6,097,385	\$	2,869,706

Concluded

## CDBG Repayment Special Revenue Fund Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual

## For the Year Ended December 31, 2007

		Budgeted	Amou	nts			Actual r (Under)
	Or	riginal		Final	 Actual	Final Budget	
Revenues							
Other revenues	\$	95,000	\$	95,000	\$ 46,018	\$	(48,982)
Expenditures							
Health and welfare	-	72,000		64,000	 11,033		(52,967)
Revenues over under expenditures		23,000		31,000	34,985		3,985
Other financing uses Transfers out		(18,000)		(26,000)	 (26,000)		
Net change in fund balance		5,000		5,000	8,985		3,985
Fund balance, beginning of year		10,124		10,124	 10,124		
Fund balance, end of year	\$	15,124	\$	15,124	\$ 19,109	\$	3,985

## Revenue Sharing Reserve Special Revenue Fund Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual

## For the Year Ended December 31, 2007

		Budgeted	Amo	unts				ctual (Under)
	(	Original		Final	Actual		Final Budge	
Revenues								
Interest	\$	40,000	\$	220,000	\$	229,305	\$	9,305
Other financing uses								
Transfers out		(369,055)		(371,563)		(371,563)		
Net change in fund balance		(329,055)		(151,563)		(142,258)		9,305
Fund balance, beginning of year		5,836,846		5,836,846		5,836,846		
Fund balance, end of year	\$	5,507,791	\$	5,685,283	\$	5,694,588	\$	9,305

## Statement of Net Assets Proprietary Funds

## **December 31, 2007**

		Governmental		
	Unpledged Delinquent Tax Revolving	Other Enterprise Funds	Total	Activities - Internal Service Funds
Assets				
Current assets				
Cash and cash equivalents	\$ 2,303,705	\$ 677,337	\$ 2,981,042	\$ 1,182,853
Investments	521,634	-	521,634	-
Receivables:				
Accounts receivable	-	1,877	1,877	\$ -
Delinquent taxes receivable	1,950,410	32	1,950,442	-
Interest	239,816	-	239,816	-
Prepaid items				34,424
<b>Total current assets</b>	5,015,565	679,246	5,694,811	1,217,277
Noncurrent assets				
Capital assets, net	<u> </u>	175,032	175,032	310,361
Total assets	5,015,565	854,278	5,869,843	1,527,638
Liabilities				
Current liabilities				
Accounts payable	-	12,191	12,191 7,240	173,672
Accrued liabilities	-	- 7,240		5,000
Unearned revenue		32	32	2,497
Total current liabilities	-	19,463	19,463	181,169
Noncurrent liabilities				
Compensated absences		33,166	33,166	
Total liabilities		52,629	52,629	181,169
Net assets				
Invested in capital assets	-	175,032	175,032	310,361
Unrestricted	5,015,565	626,617	5,642,182	1,036,108
Total net assets	\$ 5,015,565	\$ 801,649	\$ 5,817,214	\$ 1,346,469

## Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Funds

## For the Year Ended December 31, 2007

		<b>Enterprise Funds</b>						Governmental		
	Un	pledged		Other				ctivities -		
		linquent		nterprise				Internal		
	Tax	Revolving		Funds		Total	Service Funds			
Operating revenues										
Charges for services	\$	113,750	\$	692,652	\$	806,402	\$	1,070,155		
Interest on delinquent taxes		358,659		-		358,659		-		
Other revenue				38,989		38,989				
Total operating revenues		472,409		731,641		1,204,050		1,070,155		
Operating expenses										
Salaries and fringes		-		490,792		490,792		240,669		
Depreciation		-		13,573		13,573		80,522		
Other expenses		5,936		192,734		198,670		828,400		
<b>Total operating expenses</b>		5,936		697,099		703,035		1,149,591		
Operating income (loss)		466,473		34,542		501,015		(79,436)		
Nonoperating revenue										
Gain on disposal of capital assets		-		_		_		15,654		
Interest revenue		189,503				189,503		3,308		
Total nonoperating revenue		189,503		<u>-</u>		189,503		18,962		
Income (loss) before transfers		655,976		34,542		690,518		(60,474)		
Transfers										
Transfers in		-		_		_		114,769		
Transfers out	(	(4,007,633)		_		(4,007,633)		-		
Total transfers	(	(4,007,633)				(4,007,633)		114,769		
Change in net assets	(	(3,351,657)		34,542		(3,317,115)		54,295		
Net assets, beginning of year		8,367,222		767,107		9,134,329		1,292,174		
Net assets, end of year	\$	5,015,565	\$	801,649	\$	5,817,214	\$	1,346,469		

## Statement of Cash Flows Proprietary Funds

## For the Year Ended December 31, 2007

			Governmental		
	Unpledged Delinquent	Other Enterprise		Activities - Internal	
	Tax Revolving	Funds	Total	Service Funds	
Cash flows from operating activities Cash received from interfund services Cash received from customers Cash payments for delinquent taxes Cash payments to suppliers for goods and services	\$ - 2,262,686 (2,769,908) (5,936)	\$ - 729,764 - (187,190)	\$ - 2,992,450 (2,769,908) (193,126)	\$ 1,078,655 410 - (661,461)	
Cash payments to employees for services		(480,798)	(480,798)	(238,948)	
Net cash provided by (used in) operating activities	(513,158)	61,776	(451,382)	178,656	
Cash flows from non-capital financing activities Transfers in Transfers out	(4,007,633)		(4,007,633)	114,769	
Net cash provided by (used in) non-capital financing activities	(4,007,633)		(4,007,633)	114,769	
Cash flows from capital and related financing activities Purchases of capital assets Proceeds from sale of capital assets	<u> </u>	<u>-</u>	<u>-</u>	(151,204) 15,655	
Net cash used in capital and related financing activities				(135,549)	
Cash flows from investing activities Interest received Purchase of investments	189,503 4,134,804	<u>-</u>	189,503 4,134,804	3,308	
Net cash provided by investing activities	4,324,307		4,324,307	3,308	
Net increase (decrease) in cash and cash equivalents	(196,484)	61,776	(134,708)	161,184	
Cash and cash equivalents, beginning of year	2,500,189	615,561	3,115,750	1,021,669	
Cash and cash equivalents, end of year	\$ 2,303,705	\$ 677,337	\$ 2,981,042	\$ 1,182,853	

Continued...

## Statement of Cash Flows Proprietary Funds

## For the Year Ended December 31, 2007

		Unpledged Other Delinquent Enterprise Tax Revolving Funds			Total		Governmental Activities - Internal Service Funds	
Cash flows from operating activities Reconciliation of operating income (loss) to net cash								
provided by (used in) operating activities								
Operating income (loss)	\$	466,473	\$	34,542	\$	501,015	\$	(79,436)
Adjustments to reconcile operating income (loss)								
to net cash provided by (used in) operating activities								
Depreciation and amortization		-		13,573		13,573		80,522
Changes in assets and liabilities which provided (used) cash								
Taxes receivable		(863,042)		(1,877)		(864,919)		-
Interest receivable		(116,589)		-		(116,589)		-
Prepaid items		-		823		823		65,013
Due from other governments		-		-		-		8,500
Accounts payable		-		4,721		4,721		101,926
Accrued liabilities		-		9,994		9,994		1,721
Unearned revenue		-				-		410
Net cash provided by (used in) operating activities	\$	(513,158)	\$	61,776	\$	(451,382)	\$	178,656

Concluded

## Statement of Fiduciary Net Assets Fiduciary Funds

## **December 31, 2007**

	Agency Funds
Assets	
Cash and cash equivalents	\$ 383,289
Liabilities	
Due to other governments	\$ 95,253
Undistributed collections	106,931
Other current liabilities	181,105
Total liabilities	\$ 383,289

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## **Notes to the Financial Statements**

## **December 31, 2007**

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#### **Notes To The Financial Statements**

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting entity

Leelanau County, Michigan (the "County") was organized in 1863 and covers an area of approximately 334 square miles with the county seat located in Leland, Michigan. The County operates under an elected Board of Commissioners of seven members and provides services, assistance and care to its more than 21,000 residents, primarily from the operations of its general and special revenue funds. The County's services, assistance and care include the (1) general county departments, boards and commissions; (2) court system administration; (3) law enforcement and corrections; (4) assistance and/or institutional care to the aged, needy, wards of the court, neglected children and public and mental health recipients; (5) libraries; and (6) recreation.

The accounting policies of the County conform to generally accepted accounting principles as applicable to state and local governments. The following is a summary of the more significant accounting policies.

#### **Reporting Entity**

As required by generally accepted accounting principles, the financial statements of the reporting entity include those of the County and its component unit. The component unit discussed below is included in the County's reporting entity because of the significance of its operational and financial relationship with the County.

**Discretely Presented Component Units** – The amounts reported as "component units" in the basic financial statements include the financial data of the County's discretely presented component units, the Leelanau County Road Commission and the Brownfield Redevelopment Authority. The County has the ability to influence the operations of both of these entities for fiscal matters. Separate financial statements for the Road Commission are available from the Leelanau County Road Commission, 10550 E. Eckerle Road, Suttons Bay, MI 49682.

#### **Regional Joint Operations**

The County participates jointly in the operations of the Benzie-Leelanau District Health Department. The financial operations of the Benzie-Leelanau District Health Department are recorded as a component unit of Benzie County. The County's appropriation to the Benzie-Leelanau District Health Department for the year ended December 31, 2007 was \$202,391.

The County participates in the operation of the Northwest Michigan Regional Airport Commission with Grand Traverse County. The Airport Commission operates with a separate treasurer. Separate financial statements for the Airport Commission are available from the Northwest Michigan Regional Airport Commission, Cherry Capital Airport Administrative Office, Traverse City, MI 49684.

The County participates jointly in the operations of the Grand Traverse County 86<sup>th</sup> District Court and 13<sup>th</sup> Circuit Court, including the Friend of the Count. The financial operations of the courts are reported in the financial statements of Grand Traverse County. Leelanau County provides financial support of the Friend of the Court through an appropriation, which amounted to \$60,000 for the year ended December 31, 2007.

#### **Notes To The Financial Statements**

#### B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component unit. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government is* reported separately from the legally separate *component unit* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental and enterprise funds are reported as separate columns in the respective fund financial statements.

The government reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *CDBG Repayment Fund* accounts for repayments of CDBG loans and the use of those funds to rehabilitate homes whose owners meet income eligibility guidelines.

The *Revenue Sharing Reserve Fund* accounts for the funding mechanism that substitutes for state revenue sharing payments, which is the gradual acceleration of the County property tax levy.

The *Leland Sewer Debt Retirement Fund* accounts for the debt payments made to retire the Leland Township sewer bond issue and the related receivable due from the Township.

The *Building Fund* accounts for the accumulation, and future expenditure, of funds to construct a new county services building.

The Courthouse Construction Fund accounts for the accumulation, and future expenditure, of funds to construct a new county courthouse.

The *Northport Village Sewer Construction Fund* accounts for the accumulation, and future expenditure, of funds to construct a sewer project in Northport Village.

#### **Notes To The Financial Statements**

The *Special Assessments Fund* is used to account for special assessments received to fund major improvements to the County-owned dam.

The government reports the following major proprietary fund:

The *Unpledged DTR* (*Delinquent Tax Revolving*) *Fund* accounts for the County's administration and collection of delinquent real property taxes for all taxing units in Leelanau County.

Additionally, the government reports the following fund types:

*Special revenue funds.* These funds account for revenue sources that are legally restricted to expenditures for specific purposes not including major capital projects.

*Debt service funds*. These funds account for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

Capital projects funds. These funds account for the acquisition of capital assets or construction of major capital projects not being financed by proprietary funds.

*Enterprise funds*. These funds account for those operations that are financed and operated in a manner similar to private business or where the County has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

The *internal service funds* account for fleet and equipment management, building and grounds, data processing, copy machine, mailing department, and insurance services provided to other departments or agencies of the government on a cost reimbursement basis.

The *agency funds* account for assets held for other governments in an agency capacity, specifically in the trust and agency fund, library penal fine fund, district court and circuit court agency funds and the inmate trust fund.

## C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary and fiduciary fund financial statements, except for agency funds, which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when liabilities are incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

#### **Notes To The Financial Statements**

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, or within one year for reimbursement based grants. Expenditures generally are recorded when liabilities are incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges to residents and businesses for building permits and inspection fees, and fees charged on the collection of delinquent property taxes. Operating expenses for enterprise funds include personnel and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

#### D. Assets, liabilities and net assets or equity

#### 1. Deposits and investments

The government's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

#### **Notes To The Financial Statements**

State statutes authorize the County to deposit in the accounts of federally insured banks, credit unions, and savings and loan associations, and to invest in obligations of the U.S. Treasury, certain commercial paper, repurchase agreements, bankers acceptances, and mutual funds composed of otherwise legal investments (except those with a fluctuating per share value).

Investments are reported at fair value.

#### 2. Receivables and payables

All receivables are reported at their gross value.

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year and all other outstanding balances between funds are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e. the non-current portion of interfund loans.) All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental and business-type activities, if any, are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

#### 3. Prepaid items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements.

#### 4. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$2,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities, if any, is included as part of the capitalized value of the assets constructed. No such interest expense was incurred during the current fiscal year.

#### **Notes To The Financial Statements**

Capital assets of the primary government and component unit are depreciated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Buildings and improvements	5-30
Radio towers	40
Vehicles	2-5
Equipment	3-10
Infrastructure – roads	8-30
Infrastructure – bridges	12-50
Infrastructure – dam	30

#### 5. Assets held for sale

Assets held for sale consist of homes held for sale funded by the Home grant.

#### 6. Compensated absences

County employees are granted vacation hours on their anniversary date of hire. The number of hours is dependent upon years of service. Unused vacation hours are accrued at fiscal year-end. Upon termination an employee may be paid for unused vacation up to a maximum of 240 hours.

All vacation and personal leave is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignation and retirements.

#### 7. Long-term obligations

In the government-wide financial statements and proprietary fund type fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### 8. Fund equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### **Notes To The Financial Statements**

#### II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

## A. Budgetary information

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the general and special revenue funds. All annual appropriations lapse at fiscal year end. During the November board meeting of each year, the Board of Commissioners adopts, by resolution, the budget for the next fiscal year.

The budget document presents information by fund, function, department, and line items. The legal level of budgetary control adopted by the governing board is the activity level, which is the level at which expenditures may not legally exceed appropriations. The County Administrator may make transfers of appropriations between departments within any funds; however, any supplemental appropriations that amend the total expenditures of any fund require Board of Commissioner's resolution.

#### B. Expenditures in excess of appropriations

P.A. 621 of 1978 as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated. In the body of the financial statements, the County's actual expenditures and budgeted expenditures for the budgetary funds have been shown on the activity basis. The approved budgets of the County for the budgetary funds were adopted at the activity level for the general fund and at the functional level for the special revenue funds.

The following funds had expenditures in excess of appropriations:

		Final Budget				Variance with Final Budget	
Community Corrections	Public safety	\$	1,500	\$	4,542	\$	3,042
EMD Grant	Public safety		-		8,107		8,107
Principal Residence Audit	General government		-		1,494		1,494
Home Grant	Transfers out		37,307		50,307		13,000
Criminal Justice Training	Public safety		4,500		5,321		821
Communications Tower	Public safety		82,000		89,769		7,769

#### C. Deficit fund balance

The MMRMA Retention Internal Service Fund ended the year with a fund deficit of \$105,108.

## **Notes To The Financial Statements**

#### III. DETAILED NOTES ON ALL FUNDS

#### A. Deposits and investments

Following is a reconciliation of deposit and investment balances (including both pooled cash and investments) for the primary government as December 31, 2007:

Statement of Net Assets Cash and cash equivalents Investments	\$ 18,740,349 2,897,755
Statement of Fiduciary Net Assets Cash and cash equivalents	383,289
Total	<u>\$ 22,021,393</u>
Deposits and Investments:	<b></b>
Bank deposits	\$ 3,398,561
Investments Cash on hand	18,621,632
Cash on hand	1,200
Total	<u>\$ 22,021,393</u>

As of year end, the County had the following investments:

		Carrying Amount (Fair <u>Value</u> )	Credit Rating
Chase Governmental Operating Money Market Huntington Bank Business Premier MMA LaSalle Bank Public Funds Investment Trust Federated Governmental Obligations Money Market	\$	1,936,840 719,934 637,944 15,326,914	Aaa (Moody's) Aaa (Moody's) Aaa (Moody's) Aaa (Moody's)
	<u>\$</u>	18,621,632	

Interest Rate Risk. State law limits the allowable investments and the maturities of some of the allowable investments as identified in the summary of significant accounting policies. The County's investment policy does not have specific limits in excess of state law on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

#### **Notes To The Financial Statements**

Credit Risk. State law limits investments to specific government securities, certificates of deposits and bank accounts with qualified financial institutions, commercial paper with specific maximum maturities and ratings when purchased, bankers acceptances of specific financial institutions, qualified mutual funds and qualified external investment pools as identified in the list of authorized investments in the summary of significant accounting policies. The County's investment policy does not have specific limits in excess of state law on investment credit risk. Credit risk ratings on the County's investments are presented above.

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the County's deposits may not be returned. State law does not require and the County does not have a policy for deposit custodial credit risk. As of year end, \$3,242,913 of the combined bank balance of \$3,846,581 (total book balance was \$3,398,561) was exposed to custodial credit risk because it was uninsured and uncollateralized. The County believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. As a result, the County evaluates each financial institution with which it deposits County funds and assesses the level of risk of each institution; only those institutions with an acceptable level are used as depositories.

Custodial Credit Risk – Investments. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the County will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State law does not require and the County does not have a policy for investment custodial credit risk. On the investments listed above, there is no custodial credit risk, as these investments are uncategorized as to custodial credit risk.

Concentration of Credit Risk. State law limits allowable investments but does not limit concentration of credit risk as identified in the list of authorized investments in the summary of significant accounting policies. The County's investment policy does not have specific limits in excess of state law on concentration of credit risk. All investments held at year end are reported above.

#### B. Receivables

Receivables are comprised of the following:

	Governmental <u>Activities</u>	Business- type Activities
Accounts receivable	\$ 165,997	\$ 1,877
Loans receivable	750,794	-
Taxes receivable	2,874,028	1,950,442
Special assessments receivable	32,588	-
Interest receivable	7,610	239,816
Total receivables	<u>\$ 3,831,017</u>	<u>\$ 2,192,135</u>
Amount not expected to be collected within one year	<u>\$ 750,795</u>	<u>\$ 120,000</u>

#### **Notes To The Financial Statements**

Leases receivable from local units of government in the governmental activities are due entirely from Leland Township. The terms of the sales lease, which relate to sewer systems financed by the County on behalf of the Township, match the debt maturity requirements of the related bonds. At year end, the County reported leases receivable in governmental activities of \$425,000, of which \$225,000 is not expected to be collected within one year.

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not earned. At the end of the current fiscal year, the various components of deferred revenue and unearned revenue reported in the governmental funds were as follows:

	<u>Unavailable</u>	<b>Unearned</b>
Governmental Funds:		
Property taxes levied for the next fiscal year	\$ -	\$ 1,297,008
Long-term receivables not collectible within 60 days:		
Delinquent personal property taxes	35,912	-
Delinquent property taxes from summer levy	466,785	-
Special assessments	23,250	-
Loans	750,795	-
Leases – local units of government	425,000	-
Fees received in advance of being earned		110,404
Internal Service Funds:	<u>\$ 1,701,742</u>	1,407,412
Fees received in advance of being earned		2,497
		<u>\$ 1,409,909</u>

# **Notes To The Financial Statements**

# C. Capital assets

Capital asset activity was as follows for the year ended December 31, 2007:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental activities</b>				
Capital assets, not being depreciated:				
Land	\$ 817,902	\$ 187,634	\$ -	\$ 1,005,536
Construction in progress	3,597,458	6,793,207	-	10,390,665
Total capital assets, not being depreciated	4,415,360	6,980,841		11,396,201
Capital assets, being depreciated:				
Infrastructure	3,816,297	-	-	3,816,297
Buildings and improvements	8,208,177	-	-	8,208,177
Land improvements	84,691	-	-	84,691
Radio towers	972,961	-	-	972,961
Equipment	1,263,925	114,171	-	1,378,096
Vehicles	994,881	83,152	(92,922)	985,111
Office equipment/furniture	550,884	-	-	550,884
Total capital assets, being depreciated	15,891,816	197,323	(92,922)	15,996,217
Less accumulated depreciation for:				
Infrastructure	(173,134)	(127,210)	-	(300,344)
Buildings and improvements	(1,119,848)	(262,935)	-	(1,382,783)
Land improvements	(4,447)	(2,823)	-	(7,270)
Radio towers	(175,502)	(24,721)	-	(200,223)
Equipment	(604,482)	(140,612)	-	(745,094)
Vehicles	(823,090)	(50,461)	92,922	(780,629)
Office equipment/furniture	(443,611)	(3,447)	-	(447,058)
Total accumulated depreciation	(3,344,114)	(612,209)	92,922	(3,863,401)
Total capital assets, being depreciated, net	12,547,702	(414,886)		12,132,816
Governmental activities capital assets, net	\$ 16,963,062	\$ 6,565,955	\$ -	\$ 23,529,017

# **Notes To The Financial Statements**

	eginning Balance	Iı	ncreases	Decr	eases	Ending Balance
<b>Business-type activities</b>						
Capital assets, being depreciated:						
Buildings and improvements	\$ 623,655	\$	-	\$	-	\$ 623,655
Land improvements	6,557		-		-	6,557
Equipment	 175,038					175,038
Total capital assets, being depreciated	805,250				_	805,250
Less accumulated depreciation for:						
Buildings and improvements	(445,633)		(12,258)		-	(457,891)
Land improvements	(430)		(219)		-	(649)
Equipment	 (170,582)		(1,096)			 (171,678)
Total accumulated depreciation	(616,645)		(13,573)		_	(630,218)
Business-type activities capital assets, net	\$ 188,605	\$	(13,573)	\$		\$ 175,032

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities	
Judicial	\$ 1,243
General government	33,012
Public safety	357,271
Public works	127,441
Health and welfare	7,201
Recreation and cultural	5,519
Internal service funds	80,522
Total depreciation expense - governmental activities	\$ 612,209
Business-type activities	
Maple Valley property	\$ 13,573

# **Notes To The Financial Statements**

	Beginning Balance		Increases		Decreases		Ending Balance	
Road Commission Component Unit Capital assets net being depreciated								
Land	\$	37,276	\$		\$		\$	37,276
Capital assets being depreciated:								
Buildings and improvements		1,605,505		-		-		1,605,505
Equipment		8,748,180		95,499		(141,334)		8,702,345
Infrastructure		23,399,037		3,169,149				26,568,186
Total capital assets being depreciated		33,752,722		3,264,648		(141,334)		36,876,036
Less accumulated depreciation for:								
Buildings and improvements		(622,424)		(39,398)		-		(661,822)
Equipment		(6,667,981)		(615,523)		141,334		(7,142,170)
Infrastructure		(4,369,438)		(904,580)		-		(5,274,018)
Total accumulated depreciation		(11,659,843)		(1,559,501)		141,334		(13,078,010)
Total capital assets being depreciated, net		22,092,879		1,705,147		-		23,798,026
Road Commission capital assets, net	\$	22,130,155	\$	1,705,147	\$		\$	23,835,302

#### D. Payables

Accounts payable in both the governmental and business-type activities consist entirely of amounts due to vendors.

Accrued liabilities are comprised of the following:

	Governmental <u>Activities</u>	Business- type Activities	
Accrued payroll and withholdings Accrued interest	\$ 116,385 80,439	\$ 7,240	
	<u>\$ 196,824</u>	<b>\$</b> 7,240	

#### **Notes To The Financial Statements**

#### E. Interfund receivables, payables and transfers

At year end, amounts due from/due to other funds between nonmajor governmental funds of \$3,179 were established to cover cash deficits.

For the year ended December 31, 2007, interfund transfers consisted of the following:

	Transfers to				
		Courtho		Internal	
Transfers from	General	fund			Total
General fund	\$ -	\$ 750,	,000 \$ 1,517,510	\$ 114,769	\$ 2,382,279
CDBG repayment fund	-		- 26,000	-	26,000
Revenue sharing reserve fund	371,563		-		371,563
Building fund	-	3,000	,000		3,000,000
Nonmajor governmental funds	223,302		- 240,307	-	463,609
Unpledged delinquent tax					
revolving fund	7,633	4,000	,000		4,007,633
	-				_
	\$ 602,498	\$ 7,750	,000 \$ 1,783,817	\$ 114,769	\$ 10,251,084

Interfund transfers are for: (1) transferring tax administration fees to the general fund, (2) using unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations, (3) to transfer funds for reimbursement of administration earned in the CDBG Repayment and Home Funds to the CDBG Administration Fund, (4) to transfer property taxes as required by State of Michigan Public Act 357 of 2004, and (5) to transfer funds to the general fund from the budget stabilization fund as authorized by Board resolution.

#### **Notes To The Financial Statements**

#### F. Long-term debt

The following is a summary of bond and compensated absences transactions of the County for the year ended December 31, 2007:

#### **Primary Government**

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental activities General obligation bonds Compensated absences	\$ 7,225,000 189,085	\$ 5,824,079 10,287	\$ 350,000	\$12,699,079 199,372	\$ 350,000 199,372
	<u>\$ 7,414,085</u>	<u>\$ 5,834,366</u>	<u>\$ 350,000</u>	<u>\$12,898,451</u>	<u>\$ 549,372</u>
Business-type activities Compensated absences	<u>\$ 23,514</u>	<u>\$ 9,652</u>	<u>\$ -</u>	<b>\$</b> 33,166	<u>\$ 33,166</u>

For the governmental activities, compensated absences are generally liquidated by the general fund.

During fiscal 2007, the cash draws against the 2007 Drinking Water Revolving Fund bond amounted to \$5,824,079, which were the project construction costs incurred during the year. The total amount authorized under this issue is \$13,290,000; accordingly, \$7,465,921 is still available as of December 31, 2007, and expected to be drawn.

General obligation debt consists of general obligation bonds of the Department of Public Works and a general obligation bond for the construction of the County Law Enforcement Center. Department of Public Works bonds are for township sewer disposal systems. The sewer bonds are direct obligations of the respective township or village and an indirect obligation of the County. General obligation bonds currently outstanding are as follows:

<u>Description</u>	Interest Rates	Maturing <u>Year</u>	Year End Balance
Department of Public Works:			
Northport/Leelanau Township	1.625%	2028	\$ 5,824,079
Leland Township	4.4-9.4%	2010	425,000
Law Enforcement Center	3.0-4.75%	2027	6,450,000
			\$ 12,699,079

#### **Notes To The Financial Statements**

Annual debt service requirements for primary government general obligation debt are as follows:

<u>Year</u>	<b>Principal</b>	<u>Interest</u>	<u>Total</u>
2000	¢ 250,000	¢ 507.021	¢ 057.021
2008	\$ 350,000	\$ 507,931	\$ 857,931
2009	940,000	489,310	1,429,310
2010	800,000	468,781	1,268,781
2011	785,000	451,559	1,236,559
2012	820,000	434,003	1,254,003
2013-2017	4,500,000	1,867,172	6,367,172
2018-2022	5,190,000	1,264,155	6,454,155
2023-2027	6,005,000	501,933	6,506,933
2028	775,000	6,297	<u>781,297</u>
Total	\$ 20,165,000	<u>\$ 5,991,141</u>	<u>\$26,156,141</u>
	- 4		
Less available draws	7,465,921		
	φ1 <b>2</b> (00 0 <b>5</b> 0		
	<u>\$12,699,079</u>		

#### G. Short-term notes payable

During the year, the County financed the purchase of land for development under the Home Investment Partnership program. This loan was issued for a term of less than one year and, accordingly, is recorded as a liability in the fund from which it was issued. At year end, short-term notes payable consisted of the following:

#### Nonmajor governmental funds:

Ending balance	<u>\$ 354,284</u>
Reductions	(124,930)
Additions	354,284
Beginning balance	\$ 124,930
Notes payable, interest at 6.5% due 12/31/08:	

#### IV. OTHER INFORMATION

#### A. Risk management

The County is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

#### **Notes To The Financial Statements**

The County participates as a member in the Michigan Municipal Risk Management Authority (the "Authority"). The Authority is a municipal self-insurance entity operating pursuant to the State of Michigan Public Act 138 of 1982. The purpose of the Authority is to administer a risk management fund, which provides members with loss protection for general and auto liability, motor vehicle physical damage and property.

The Authority has entered into reinsurance agreements providing for loss coverage in excess of the amounts to be retained by the Authority and individual members. The County's member maximum retention on general liability is \$75,000. The limits on auto physical damage are \$15,000 per unit and \$30,000 per occurrence. The retention limits for property and crime coverage are subject to a \$1,000 deductible per occurrence with 10 percent of the first \$100,000 to be paid by the member. The Authority administers all claims and provides the County quarterly activity statements that are used to estimate the liability for unpaid claims.

In the event a reinsurance company does not meet its obligation to the Authority, responsibility for payment of any unreimbursed claims will be that of the Authority Reinsurance Fund.

The Authority has retained certain levels of risk rather than obtaining coverage through reinsurance agreements. The Authority established the Authority Reinsurance Fund in order to participate in the reinsurance agreements. Individual members are provided the same level of coverage previously afforded through a combination of the reinsurance agreements and the Reinsurance Fund.

In addition, the Authority purchases insurance for certain risks not covered by the reinsurance agreements. The reinsurance agreements discussed above include provisions for minimum annual premiums. As of December 31, 2007, the Authority had met the minimum requirements.

The County reports the activity and its share of the Retention Fund in an internal service fund.

The County has transferred the risk of loss for workers' compensation and health insurance via the purchase of commercial insurance policies. Settled claims have not exceeded coverage in any of the past three fiscal years.

#### B. Contingencies

There are lawsuits pending in which the County is involved. The County estimates that the potential claims against the County not covered by insurance resulting from such litigation would not materially affect the financial statements of the County.

The County participates in a number of federal and state assisted grant programs, which are subject to financial and compliance audits. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements, and is subject to audit by the grantor agencies. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the County expects such amounts, if any, to be immaterial.

#### **Notes To The Financial Statements**

#### C. Property taxes

Prior to 2005, the County property taxes were levied on December 1 of each year (the lien date) and were due in full by March 1 of the year following the levy, at which time uncollected taxes became delinquent. Pursuant to Public Act 357 of 2004, which provides a funding mechanism to replace state revenue sharing payments to counties, the County's levy date is gradually shifting (or accelerating) from December 1 to July 1 of each year. As such, for the year ended December 31, 2007, the County recognized the full July 1, 2007 levy.

Property taxes are levied on the assessed taxable value of the property as established by local units, accepted by the County and equalized under State statute at approximately 50% of the current estimated market value. In March 1994, Michigan voters approved Proposal A, which limits annual increases in assessed values to the lesser of 5% or the rate of inflation with assessed value reverting to 50% of true cash value when the property is sold.

The assessed and taxable value of real and personal property for the December 1, 2006 levy, for which revenue was recognized in fiscal 2007, was \$2.0 billion. The general operating tax rate for this levy was at the maximum rate of 3.6569 mills, as adjusted by the Headlee Amendment to the State of Michigan Constitution. The County also had a voter approved tax of 0.2463 mills for the Commission on Aging.

The assessed and taxable value of real and personal property for the July 1, 2007 levy, for which revenue was recognized in fiscal 2007, was \$2.2 billion. The general operating tax rate for this levy was at the maximum rate of 3.5958 mills, as adjusted by the Headlee Amendment to the State of Michigan Constitution.

By agreement with various taxing authorities, the County purchases at face value the real property taxes returned delinquent each March 1 and records a corresponding delinquent taxes receivable.

#### D. Pension plans

#### **Defined Contribution Plan**

The County offers a money purchase pension plan, the Leelanau County Money Purchase Pension Plan 401(a), in accordance with Internal Revenue Code Section 401(a), to all regular and grant full-time employees who have been employed for at least two years. The Plan is administered by Pebsco. Plan provisions and contribution requirements are established and may be amended by Leelanau County. The County matches 100% of employee contributions to their section 457 deferred compensation account, ranging from a minimum of \$300 to a maximum of \$1,000 depending on the employees' years of service. For the year ended December 31, 2007, the County contributed \$36,820 based on the employee contributions into their Section 457 accounts.

#### **Notes To The Financial Statements**

#### **Defined Benefit Plan**

Plan Description. The County's defined benefit pension plan provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. The County participates in the Municipal Employees Retirement System of Michigan (MERS), an agent multiple-employer plan administered by the MERS Retirement Board. Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. The Municipal Employees Retirement System of Michigan issues a publicly available financial report that includes financial statements and required supplementary information for MERS. That report may be obtained by writing to the Municipal Employees Retirement System of Michigan, 447 N. Canal Road, Lansing, Michigan 48917 or by calling (800) 767-6377.

Funding Policy. The County is required to contribute at an actuarially determined rate; the current rate ranges from 11.74% to 14.25% of annual covered payroll. Employees that are members of the County's POAM bargaining unit are required to contribute .92% of their pay. Members of the County's COAM bargaining unit are required to contribute 1.00% of their pay. Effective March 1, 2007, County employees that are not members of these bargaining units are required to contribute 2.52% of their pay to the Plan. The contribution requirements of the County are established and may be amended by the Retirement Board of MERS. The contribution requirements of plan members are established and may be amended by the County, depending on the MERS contribution program adopted by the County.

Annual Pension Cost. For the year ended December 31, 2007, the County's annual pension cost of \$690,070 for MERS was equal to the County's required and actual contributions. The employee contribution was \$39,576. The required contribution was determined as part of the December 31, 2005 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) a rate of return on the investment of present and future assets of 8.0%, (b) projected salary increases of 4.5% per year compounded annually, attributable to inflation and (c) additional projected salary increases of 0.0% to 4.50% per year, depending on age, attributable to seniority/merit. The actuarial value of MERS assets was determined on the basis of a valuation method that assumes the fund earns the expected rate of return and includes an adjustment to reflect fair value. The County's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at December 31, 2006, the date of the latest actuarial valuation, was 30 years.

#### **Three-Year Trend Information**

Fiscal Year <u>Ending</u>	Annual Pension <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	Net Pension Obligation
12/31/05	\$ 621,484	100 %	\$ -
12/31/06	676,530	100	-
12/31/07	690,070	100	-

#### **Notes To The Financial Statements**

#### **Schedule of Funding Progress**

Actuarial Valuation <u>Date</u>	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll ( <u>(c)</u>	UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/04	\$8,118,443 \$	12,260,264	\$4,141,821	66%	\$4,106,928	3 101%
12/31/05	8,998,133	12,917,831	3,919,698	70	4,333,152	90
12/31/06	10,141,500	14,304,159	4,162,659	71	4,509,580	92

#### E. Operating Leases – Lessor

The County has entered into operating lease agreements with Nextel, Alltel, Cingular, NPI, and Consumers Energy for space on County-owned communication towers. The parties have agreed to various lengths of rental agreements, which all contain a right to renewal. Payment on lease rentals is dependent on the location of the antenna on the tower. The following is a summary of the minimum lease rental revenue for the next three years:

Total	\$ 26,681
2009	 6,480
2008	\$ 20,201

#### F. Commitments

The County is obligated for construction contracts relating to the construction of a new County governmental center for approximately \$1 million. These commitments are not susceptible to accrual. Accordingly, no liabilities have been recorded in the financial statements.

\* \* \* \* \* \*

# **Combining Balance Sheet Nonmajor Governmental Funds**

	Special Revenue Funds	 ot Service Fund Law forcement	1	Capital Projects Funds	Total Jonmajor vernmental Funds
Assets					
Cash and cash equivalents Receivables:	\$ 3,550,760	\$ 51,313	\$	102,750	\$ 3,704,823
Accounts	69,667	-		-	69,667
Taxes	692,350	-		-	692,350
Due from other governments	91,333	-		-	91,333
Due from other funds	-	-		3,179	3,179
Prepaid items	50	-		-	50
Assets held for resale	 384,947				 384,947
Total assets	\$ 4,789,107	\$ 51,313	\$	105,929	\$ 4,946,349
Liabilities and fund balances					
Liabilities					
Accounts payable	\$ 46,300	\$ =	\$	-	\$ 46,300
Accrued liabilities	24,021	=		-	24,021
Due to other funds	-	-		3,179	3,179
Deferred revenue	854,144	-		-	854,144
Notes payable	354,284	 			354,284
Total liabilities	1,278,749	 		3,179	 1,281,928
Fund balances					
Reserved	384,997	-		-	384,997
Unreserved	3,125,361	51,313		102,750	3,279,424
<b>Total fund balances</b>	3,510,358	 51,313		102,750	3,664,421
Total liabilities and fund balances	\$ 4,789,107	\$ 51,313	\$	105,929	\$ 4,946,349

#### Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds

	 Special Revenue Funds	Debt Service Fund Law Enforcement		Capital Projects Funds		Total Nonmajor Governmental Funds	
Revenues							
Taxes	\$ 582,377	\$	-	\$	-	\$	582,377
Intergovernmental:							
Federal grants	189,400		-		-		189,400
State grants	378,126		-		-		378,126
Local sources	123,900		-		-		123,900
Charges for services	876,472		-		-		876,472
Reimbursements	173,423		-		-		173,423
Interest	-		=		176		176
Other revenue	 50,522		-		-		50,522
Total revenues	 2,374,220		-		176		2,374,396
Expenditures							
Current expenditures:							
Judicial	56,009		-		-		56,009
General government	15,470		-		-		15,470
Public safety	990,967		-		-		990,967
Public works	222,415		-		-		222,415
Health and welfare	1,269,468		-		-		1,269,468
Debt service:							
Principal	-		150,000		-		150,000
Interest and fiscal charges	 -		282,687	-			282,687
Total expenditures	 2,554,329		432,687		<u>-</u>		2,987,016
Revenues over (under) expenditures	 (180,109)		(432,687)		176		(612,620)
Other financing sources (uses)							
Proceeds from sales of assets	105,362		-		-		105,362
Transfers in	1,333,817		450,000		-		1,783,817
Transfers out	 (463,609)						(463,609)
Total other financing sources	 975,570		450,000				1,425,570
Net change in fund balances	795,461		17,313		176		812,950
Fund balances, beginning of year	 2,714,897		34,000		102,574		2,851,471
Fund balances, end of year	\$ 3,510,358	\$	51,313	\$	102,750	\$	3,664,421

#### Combining Balance Sheet Nonmajor Special Revenue Funds

	Inmate Housing		Inmate Commissary		Community Corrections		Friend of the Court		Case Flow Assistance	
Assets  Cash and cash equivalents	\$	170,219	\$	2,251	\$	898	\$	102,686	\$	38,831
Accounts receivable	ф	65,361	Ф	2,231	φ	- 070	Ф	102,000	Ф	30,031
Taxes receivable		-		_		-		-		_
Due from other governmental units		525		-		-		-		-
Prepaid items		-		-		-		-		-
Assets held for resale								-		
Total assets	\$	236,105	\$	2,251	\$	898	\$	102,686	\$	38,831
Liabilities and fund balances										
Liabilities										
Accounts payable	\$	859	\$	120	\$	-	\$	-	\$	-
Accrued liabilities Deferred revenue		-		-		-		-		-
Notes payable		-		-		_		-		_
rotes payable										
Total liabilities		859		120						
Fund balances Fund balance:										
Reserved Unreserved - undesignated		235,246		2,131		898		102,686		38,831
Omeserveu - unuesignateu		233,240		2,131		070		102,000		30,031
<b>Total fund balances</b>		235,246		2,131		898		102,686		38,831
Total liabilities and fund balances	\$	236,105	\$	2,251	\$	898	\$	102,686	\$	38,831

R	ecycling	 911	 Wireless 911	T	911 raining			ROD itomation
\$	138,794	\$ 316,339	\$ 248,817	\$	31,096	\$ 8,005	\$	142,484
	270,113	-	-		-	-		-
	-	-	26,337		-	-		-
		 -	 			 		
\$	408,907	\$ 316,339	\$ 275,154	\$	31,096	\$ 8,005	\$	142,484
\$	13,695	\$ 1,120 15,775	\$ -	\$	935	\$ -	\$	130
	220,403	13,773	-		-	-		-
	<u></u>	 	 			 		
	234,098	 16,895	 		935	 		130
	174,809	299,444	 275,154		30,161	 8,005		142,354
	174,809	 299,444	 275,154		30,161	 8,005		142,354
\$	408,907	\$ 316,339	\$ 275,154	\$	31,096	\$ 8,005	\$	142,484

Continued...

#### Combining Balance Sheet Nonmajor Special Revenue Funds

	Budget Stabilization		Homestead Audit		Gaming Revenue		Corrections Training		Law Library	
Assets										
Cash and cash equivalents Accounts receivable	\$	1,149,113	\$	69,767	\$	60,321	\$	2,197	\$	15,016
Taxes receivable		-		(39,818)		-		-		-
Due from other governmental units		_		(39,616)		_				
Prepaid items		_		_		_		_		_
Assets held for resale										
Total assets	\$	1,149,113	\$	29,949	\$	60,321	\$	2,197	\$	15,016
Liabilities and fund balances										
Liabilities										
Accounts payable	\$	-	\$	3,600	\$	-	\$	-	\$	387
Accrued liabilities		-		-		-		-		-
Deferred revenue Notes payable		-		-		-		-		-
Notes payable	-	<u>-</u>		<u>-</u>		<u>-</u>	-	<u>-</u>		
Total liabilities		<u> </u>		3,600						387
Fund balances Fund balance: Reserved										
Unreserved - undesignated		1,149,113		26,349		60,321		2,197		14,629
Total fund balances		1,149,113		26,349		60,321		2,197		14,629
Total faila valances		1,17/,113	-	20,579		00,521		2,177		17,023
Total liabilities and fund balances	\$	1,149,113	\$	29,949	\$	60,321	\$	2,197	\$	15,016

CDBG nistration	 НОМЕ	ommission on Aging	Criminal Justice Training		Department of Human Services		 Child Care
\$ 7,642	\$ 21,721	\$ 626,740	\$	3,302	\$	-	\$ 89,146
- - - -	14,224 - 384,947	462,055		- - -		- - - -	41,607
\$ 7,642	\$ 420,892	\$ 1,088,845	\$	3,302	\$	-	\$ 130,753
\$ - 961 -	\$ 	\$ 10,764 4,203 523,337	\$	- - -	\$	- - -	\$ 11,547 2,500
 961	354,284 354,284	538,304				<u>-</u>	 14,047
 6,681	384,947 (318,339)	 50 550,491		3,302		- -	 116,706
\$ 6,681 7,642	\$ 66,608 420,892	\$ 550,541 1,088,845	\$	3,302	\$	<u>-</u>	\$ 116,706 130,753

#### Combining Balance Sheet Nonmajor Special Revenue Funds

		oldiers & Sailors		erans' 'rust	Juvenile Justice		Farmland Preservation	
Assets	_		_		_		_	
Cash and cash equivalents	\$	13,838	\$	451	\$	17,005	\$	-
Accounts receivable		-		-		-		-
Taxes receivable		-		-		-		-
Due from other governmental units		-		-		8,640		-
Prepaid items		-		-		-		-
Assets held for resale	-		-		-			
Total assets	\$	13,838	\$	451	\$	25,645	\$	
Liabilities and fund balances								
Liabilities								
Accounts payable	\$	-	\$	-	\$	46	\$	-
Accrued liabilities		-		-		452		-
Deferred revenue		-		-		-		-
Notes payable			-					
Total liabilities		<u>-</u>				498		
Fund balances								
Fund balance:								
Reserved		-		-		-		-
Unreserved - undesignated		13,838		451		25,147		
<b>Total fund balances</b>		13,838		451		25,147		
Total liabilities and fund balances	\$	13,838	\$	451	\$	25,645	\$	

munication Towers	Map Fund	7	Solid Waste anning	Total
\$ 262,861	\$ 9,482	\$	1,738	\$ 3,550,760
4,306	-		-	69,667
-	-		-	692,350
-	-		-	91,333
-	-		-	50
 	 			 384,947
\$ 267,167	\$ 9,482	\$	1,738	\$ 4,789,107
\$ 3,227 - 110,404 - 113,631	\$ - - - - -	\$	- - - - -	\$ 46,300 24,021 854,144 354,284 1,278,749
_	_		_	384,997
 153,536	 9,482		1,738	 3,125,361
 153,536	 9,482		1,738	 3,510,358
\$ 267,167	\$ 9,482	\$	1,738	\$ 4,789,107

Concluded

#### Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Special Revenue Funds

	Inmate Housing		Inmate ommissary	munity ections	riend of se Court	se Flow sistance
Revenues						
Taxes	\$ -	\$	-	\$ -	\$ -	\$ -
Intergovernmental revenue:						
Federal	-		-	-	-	-
State	-		-	-	-	6,495
Local			-	-	-	-
Charges for services	245,996		3,910	1,500	4,260	-
Refunds and reimbursements	135,320		-	-	-	-
Other revenue		<u> </u>	400	 	 	 
Total revenues	381,316		4,310	 1,500	 4,260	 6,495
Expenditures						
Judicial	-		-	_	49,497	-
General government	-		-	-	· -	-
Public safety	21,166		4,029	4,542	-	_
Public works	-		_	-	_	-
Health and welfare		<u> </u>		 -	 -	 
Total expenditures	21,166		4,029	 4,542	 49,497	 <u>-</u>
Revenues over (under) expenditures	360,150		281	 (3,042)	 (45,237)	 6,495
Other financing sources (uses)						
Proceeds from sales of assets	-		_	_	_	_
Transfers in	-		-	-	60,000	-
Transfers out	(200,000	)		 	 <u> </u>	 
Total other financing sources (uses)	(200,000	)	<u> </u>	 	 60,000	 <u> </u>
Net change in fund balances	160,150		281	(3,042)	14,763	6,495
Fund balances, beginning of year	75,096		1,850	 3,940	 87,923	32,336
Fund balances, end of year	\$ 235,246	\$	2,131	\$ 898	\$ 102,686	\$ 38,831

R	ecycling	 911	V	Vireless 911	T	911 raining	EMD Grants		ROD tomation
\$	-	\$ -	\$	-	\$	-	\$	-	\$ -
	-	-		104,545		12,193		8,107	-
	367,251	273		-		-		-	41,855
	8,010	 		<u>-</u>				<u>-</u>	 <u>-</u>
	375,261	 273		104,545		12,193		8,107	 41,855
	209,629	767,657		- - -		4,001		8,107	13,976
	209,029	 		<u>-</u>		<u> </u>			 -
	209,629	767,657				4,001		8,107	13,976
	165,632	(767,384)		104,545		8,192			27,879
	-	-		-		-		-	-
	- -	 1,002,510		(90,000)		- -		- -	 - -
		 1,002,510		(90,000)				_	 -
	165,632	235,126		14,545		8,192		-	27,879
	9,177	 64,318		260,609		21,969		8,005	 114,475
\$	174,809	\$ 299,444	\$	275,154	\$	30,161	\$	8,005	\$ 142,354

Continued...

#### Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Special Revenue Funds

	Budget abilization	mestead Audit	Gaming Revenue		Corrections Training		Law ibrary
Revenues							
Taxes	\$ -	\$ -	\$	-	\$	-	\$ -
Intergovernmental revenue:							
Federal	-	-		-		-	-
State	-	-		-		-	-
Local	-	-		80,000			-
Charges for services	-	-		-		5,004	2,500
Refunds and reimbursements	-	-		-		-	-
Other revenue	 	 19,816					 
Total revenues	 	 19,816		80,000		5,004	 2,500
Expenditures							
Judicial	-	-		-		-	6,512
General government	-	1,494		-		-	-
Public safety	-	-		81,026		5,349	-
Public works	-	-		-		-	-
Health and welfare	 	 					 
Total expenditures	 	 1,494		81,026		5,349	 6,512
Revenues over (under) expenditures	 	18,322		(1,026)	-	(345)	 (4,012)
Other financing sources (uses)							
Proceeds from sales of assets	-	-		-		-	-
Transfers in	-	-		-		-	13,000
Transfers out	 	 					 
Total other financing sources (uses)	 	 _					 13,000
Net change in fund balances	-	18,322		(1,026)		(345)	8,988
Fund balances, beginning of year	 1,149,113	 8,027		61,347		2,542	 5,641
Fund balances, end of year	\$ 1,149,113	\$ 26,349	\$	60,321	\$	2,197	\$ 14,629

CDBG Administration		НОМЕ		HOME Commission on Aging		J	Criminal Justice Training		Department of Human Services		Child Care	
\$	-	\$	-	\$	582,377	\$	-	\$	-	\$	-	
	_		171,904		_		-		2,538		6,851	
	-		-		9,348		4,593		-		220,327	
	-		-		43,900		-		-		-	
	-		-		-		-		-		-	
	-		-		-		-		-		38,078	
	3,000				19,287							
	3,000		171,904		654,912		4,593		2,538		265,256	
	-		-		-		-		-		-	
	-		-		-				-		-	
	-		-		-		5,321		-		-	
	71,364		158,904		488,688		-		14,538		475,727	
	71.264		150,004	-	400 (00		5 221		14.520		175 727	
	71,364		158,904		488,688	-	5,321		14,538		475,727	
	(68,364)		13,000		166,224		(728)		(12,000)		(210,471)	
	_		103,915		1,447		_		-		-	
	76,307		_		, <u>-</u>		-		12,000		150,000	
	(3,235)		(50,307)		_		_				<u> </u>	
	73,072		53,608		1,447				12,000		150,000	
	4,708		66,608		167,671		(728)		-		(60,471)	
	1,973		_		382,870		4,030		-		177,177	
\$	6,681	\$	66,608	\$	550,541	\$	3,302	\$	-	\$	116,706	

Continued...

#### Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Special Revenue Funds

	 diers & ailors	eterans' Trust	uvenile ustice	rmland servation
Revenues				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental revenue:				
Federal	-	-	-	-
State	-	3,354	17,271	-
Local	-	-	-	-
Charges for services	-	-	-	-
Refunds and reimbursements	-	25	-	-
Other revenue	 	 	 	 9
Total revenues	 	 3,379	 17,271	 9
Expenditures				
Judicial	-	-	-	-
General government	-	-	-	-
Public safety	-	-	-	-
Public works	-	-	-	-
Health and welfare	 300	 4,800	 27,683	 27,464
Total expenditures	 300	 4,800	 27,683	27,464
Revenues over (under) expenditures	 (300)	 (1,421)	 (10,412)	 (27,455)
Other financing sources (uses)				
Proceeds from sales of assets	-	-	-	-
Transfers in	-	-	20,000	-
Transfers out	 	 (67)	 	 
Total other financing sources (uses)	 	 (67)	 20,000	 
Net change in fund balances	(300)	(1,488)	9,588	(27,455)
Fund balances, beginning of year	 14,138	1,939	15,559	 27,455
Fund balances, end of year	\$ 13,838	\$ 451	\$ 25,147	\$ 

Communication Towers	on	Map Fund	7	Solid Waste anning	Total		
\$	- \$	-	\$	-	\$	582,377	
						100 400	
	-	-		-		189,400	
	-	-		-		378,126 123,900	
195,40	- 2	8,521		-		876,472	
193,40	2	0,321		-		173,423	
	-	-		-		50,522	
	<u> </u>					30,322	
195,40	2	8,521				2,374,220	
	_	_		_		56,009	
	_	_		-		15,470	
89,76	9	-		-		990,967	
	_	8,874		3,912		222,415	
		<u> </u>				1,269,468	
89,76	9	8,874		3,912		2,554,329	
105,63	3	(353)		(3,912)		(180,109)	
	_	_		_		105,362	
	-	-		-		1,333,817	
(100,00	0)	(20,000)				(463,609)	
(100,00	0)	(20,000)				975,570	
5,63	3	(20,353)		(3,912)		795,461	
147,90	3	29,835		5,650		2,714,897	
\$ 153,53	6 \$	9,482	\$	1,738	\$	3,510,358	

Concluded

# Combining Balance Sheet Nonmajor Capital Project Funds

	Comr	munications_	Orain volving	(	rewery Creek Drain	Total
Assets Cash and cash equivalents Due from other funds	\$	96,250	\$ 6,139	\$	361 3,179	\$ 102,750 3,179
Total assets	\$	96,250	\$ 6,139	\$	3,540	\$ 105,929
Liabilities and fund balances						
<b>Liabilities</b> Due to other funds	\$	-	\$ 3,179	\$	-	\$ 3,179
<b>Fund balances</b> Fund balances - unreserved, undesignated		96,250	 2,960		3,540	102,750
Total liabilities and fund balances	\$	96,250	\$ 6,139	\$	3,540	\$ 105,929

# Combining Statement of Revenues, Expenditures And Changes in Fund Balance Nonmajor Capital Project Funds

	Comr	nunications	Drain volving	(	rewery Creek Drain	Total
Revenues Interest	\$	-	\$ 166	\$	10	\$ 176
Fund balances - beginning of year		96,250	 2,794		3,530	 102,574
Fund balances - end of year	\$	96,250	\$ 2,960	\$	3,540	\$ 102,750

# Combining Statement of Net Assets Nonmajor Enterprise Funds

	Building spection	Nur	ple Valley sing Home roperty	asurer's Tax version	Total
Assets					
Current assets					
Cash and cash equivalents	\$ 211,718	\$	376,550	\$ 89,069	\$ 677,337
Accounts receivable	1,877		-	-	1,877
Taxes receivable - delinquent	 		32	 	 32
Total current assets	213,595		376,582	89,069	679,246
Noncurrent assets					
Capital assets, net	 		175,032	 	 175,032
Total assets	 213,595		551,614	 89,069	854,278
Liabilities					
Current liabilities	1 221			10.050	12 101
Accounts payable	1,221		-	10,970	12,191
Accrued liabilities	7,240		-	-	7,240
Unearned revenue	 		32	 -	 32
Total current liabilities	8,461		32	10,970	19,463
Noncurrent liabilities					
Compensated absences	 33,166			 	 33,166
Total liabilities	 41,627		32	 10,970	 52,629
Net assets					
Invested in capital assets	-		175,032	-	175,032
Unreserved	 171,968		376,550	 78,099	 626,617
Total net assets	\$ 171,968	\$	551,582	\$ 78,099	\$ 801,649

# Combining Statement of Revenues, Expenses and Changes in Fund Net Assets Nonmajor Enterprise Funds

	suilding spection	Nur	ple Valley sing Home roperty	easurer's Tax eversion	Total
Operating revenue					
Charges for services	\$ 647,097	\$	-	\$ 45,555	\$ 692,652
Other revenues	 -		38,989	 	 38,989
Total operating revenue	 647,097		38,989	45,555	 731,641
Operating expenses					
Salary and wages	490,792		-	-	490,792
Depreciation	-		13,573	-	13,573
Other expenses	 146,535		1	 46,198	 192,734
Total operating expenses	 637,327		13,574	46,198	 697,099
Change in net assets	9,770		25,415	(643)	34,542
Net assets, beginning of year	162,198		526,167	78,742	 767,107
Net assets, end of year	\$ 171,968	\$	551,582	\$ 78,099	\$ 801,649

#### Combining Statement of Cash Flows Nonmajor Enterprise Funds

	Building nspection	Nur	ple Valley rsing Home Property	reasurer's Tax eversion	 Total
Cash flows from operating activities Cash receipts from customers Cash payments to suppliers for goods and services Cash payments to employees for services	\$ 645,220 (151,148) (480,798)	\$	38,989 (1)	\$ 45,555 (36,041)	\$ 729,764 (187,190) (480,798)
Net cash provided by operating activities	13,274		38,988	9,514	61,776
Cash and cash equivalents, beginning of year	 198,444		337,562	 79,555	 615,561
Cash and cash equivalents, end of year	\$ 211,718	\$	376,550	\$ 89,069	\$ 677,337
Cash flows from operating activities Reconciliation of operating income (loss) to net cash provided by operating activities Operating income (loss) Adjustments to reconcile operating income (loss) to net cash from operating activities	\$ 9,770	\$	25,415	\$ (643)	\$ 34,542
Depreciation Changes in assets and liabilities	-		13,573	-	13,573
Accounts receivable Prepaid items Accounts payable Accrued liabilities	 (1,877) 823 (5,436) 9,994		- - -	10,157	(1,877) 823 4,721 9,994
Net cash provided by operating activities	\$ 13,274	\$	38,988	\$ 9,514	\$ 61,776

#### Combining Statement of Net Assets Internal Service Funds

	llding and Frounds	Pı	Data ocessing	N	Copy Machine		lailing partment
Assets	_						_
Current assets							
Cash and cash equivalents	\$ 267,175	\$	484,857	\$	190,143	\$	24,871
Prepaid items	 3,908		30,516				
Total current assets	271,083		515,373		190,143		24,871
Noncurrent assets							
Capital assets, net	 15,664		56,828		33,458		
Total assets	 286,747		572,201		223,601		24,871
Liabilities							
Current liabilities							
Accounts payable	35,260		33,110		194		-
Accrued liabilities	3,645		1,355		-		-
Unearned revenue	 -		2,497		-		-
Total liabilities	 38,905		36,962		194	_	<u>-</u>
Net assets							
Invested in capital assets	15,664		56,828		33,458		-
Unrestricted (deficit)	 232,178		478,411		189,949		24,871
Total net assets	\$ 247,842	\$	535,239	\$	223,407	\$	24,871

MMRMA	Motor	
Retention	 Pool	 Totals
\$ -	\$ 215,807	\$ 1,182,853
<u>-</u>	 	 34,424
-	215,807	1,217,277
	 204,411	 310,361
	 420,218	 1,527,638
105,108	-	173,672
-	-	5,000
-	 	 2,497
105,108	 	 181,169
-	204,411	310,361
(105,108)	 215,807	 1,036,108
\$ (105,108)	\$ 420,218	\$ 1,346,469

#### Combining Statement of Revenues, Expenses and Changes in Fund Net Assets Internal Service Funds

	lding and Frounds	<u> Pı</u>	Data cocessing	N	Copy Iachine
Operating revenue					
Charges for services	\$ 511,645	\$	243,999	\$	39,378
Operating expenses					
Salaries and fringes	163,255		77,414		_
Supplies	45,555		2,213		8,589
Gas and oil	6,198		_,		-
Heat, power and lights	219,369		_		-
Repairs and maintenance	54,388		1,682		-
Equipment rent	5,921		, -		-
Contractual services	38,760		107,432		16,389
Depreciation	10,785		11,889		7,387
Other expenses	 2,472				<u> </u>
Total operating expenses	 546,703		200,630		32,365
Operating income (loss)	 (35,058)		43,369		7,013
Nonoperating revenue (expense)					
Gain on disposal of capital assets	-		25		_
Interest on investments	 		-		_
Total nonoperating revenue (expense)	 <u>-</u>		25		<u>-</u>
Operating income (loss) before transfers	(35,058)		43,394		7,013
Other financing sources and uses Transfers in	-		100,000		-
Changes in net assets	 (35,058)		143,394		7,013
Net assets, beginning of year	 282,900		391,845		216,394
Net assets (deficit), end of year	\$ 247,842	\$	535,239	\$	223,407

	Aailing partment	IMRMA Letention	Motor Pool	Totals
\$	42,556	\$ 122,468	\$ 110,109	\$ 1,070,155
	-	-	-	240,669
	39,000	-	-	95,357
	-	-	-	6,198
	-	-	-	219,369
	-	-	-	56,070
	-	-	-	5,921
	9,552	-	-	172,133
	-	-	50,461	80,522
-	-	 270,835	 45	273,352
	48,552	 270,835	 50,506	 1,149,591
	(5,996)	 (148,367)	59,603	 (79,436)
	_	_	15,629	15,654
	_	3,308	13,027	3,308
		 3,300		3,300
		 3,308	 15,629	 18,962
	(5,996)	(145,059)	75,232	(60,474)
	14,769		 	 114,769
	8,773	(145,059)	75,232	54,295
	16,098	39,951	344,986	 1,292,174
\$	24,871	\$ (105,108)	\$ 420,218	\$ 1,346,469

# Internal Service Funds Combining Statement of Cash Flows

Cash received from interfund services         \$ 511,645         \$ 252,499           Cash received from interfund services         3 64,746         (97,393)           Cash payments to suppliers for goods and services         (161,844)         (77,104)           Cash payments to employees for services         (161,844)         (77,104)           Net cash provided by (used in) operating activities         (14,945)         78,412           Cash flows from non-capital financing activities         3 (14,945)         78,412           Cash flows from capital and related financing activities         3 (24,835)         100,000           Cash flows from capital and related financing activities         3 (41,835)         26           Purchases of capital assets         3 (41,835)         26           Proceeds from sale of capital assets         3 (41,809)         41,809           Cash flows from investing activities         3 (41,809)         41,809           Cash flows from investing activities         (41,809)         136,603           Cash and cash equivalents, beginning of year         282,120         348,254           Cash and cash equivalents, end of year         \$ 267,175         \$ 484,857           Cash flows from operating activities         \$ 267,175         \$ 484,857           Cash flows from operating activities         \$ 3(5,058) </th <th></th> <th colspan="3">Building and Grounds</th> <th colspan="2">Data Processing</th>		Building and Grounds			Data Processing	
Cash received from customers         410           Cash payments to suppliers for goods and services         (364,746)         (97,393)           Cash payments to employees for services         (161,844)         (77,104)           Net cash provided by (used in) operating activities         (14,945)         78,412           Cash flows from non-capital financing activities         ————————————————————————————————————	Cash flows from operating activities					
Cash payments to suppliers for goods and services         (364,746)         (97,393)           Cash payments to employees for services         (161,844)         (77,104)           Net cash provided by (used in) operating activities         (14,945)         78,412           Cash flows from non-capital financing activities           Transfers in         -         100,000           Cash flows from capital and related financing activities         -         (41,835)           Purchases of capital assets         -         (41,809)           Perceds from sale of capital assets         -         (41,809)           Net cash used in capital and related financing activities         -         (41,809)           Interest received         -         -         (41,809)           Cash flows from investing activities         -	Cash received from interfund services	\$	511,645	\$	252,499	
Cash payments to employees for services         (161,844)         (77,104)           Net cash provided by (used in) operating activities         (14,945)         78,412           Cash flows from non-capital financing activities         3         100,000           Cash flows from capital and related financing activities         3         (41,835)           Proceeds from sale of capital assets         3         (41,805)           Proceeds from sale of capital assets         3         (41,809)           Cash flows from investing activities         3         (41,809)           Cash flows from investing activities         3         (41,809)           Net increase (decrease) in cash and cash equivalents         (14,945)         136,603           Cash and cash equivalents, beginning of year         282,120         348,254           Cash flows from operating activities         3         267,175         \$ 484,857           Cash flows from operating activities         3         3         3         3           Operating income (loss)         \$         3,359         \$ 43,369           Adjustments to reconcile operating income (loss)         \$         3,369           Adjustments to reconcile operating income (loss)         \$         10,785         11,889           Changes in assets and liabilities	Cash received from customers		-		410	
Net cash provided by (used in) operating activities         (14,945)         78,412           Cash flows from non-capital financing activities         3         100,000           Cash flows from capital and related financing activities         3         (41,835)           Proceeds from sale of capital assets         3         (41,809)           Net cash used in capital and related financing activities         3         (41,809)           Cash flows from investing activities         3         (41,809)           Net increase (decrease) in cash and cash equivalents         (14,945)         136,603           Cash and cash equivalents, beginning of year         282,120         348,254           Cash flows from operating activities         267,175         \$ 484,857           Cash flows from operating activities         3         43,369           Cash grow perating activities         3         43,369           Cash flows from operating income to net cash provided by questing activities         3         43,369           Operating income (loss)         \$ (35,058)         \$ 43,369           Adjustments to reconcile operating income (loss)         \$ (35,058)         \$ 11,889           Changes in assets and liabilities         10,785         11,889           Prepaid items         2,701         4,715 <th< th=""><th>Cash payments to suppliers for goods and services</th><th></th><th>(364,746)</th><th></th><th>(97,393)</th></th<>	Cash payments to suppliers for goods and services		(364,746)		(97,393)	
Cash flows from non-capital financing activities         100,000           Cash flows from capital and related financing activities         41,835           Purchases of capital assets         641,835           Proceeds from sale of capital assets         641,835           Net cash used in capital and related financing activities         -         (41,809)           Cash flows from investing activities         -         -         -           Interest received         -         -         -         -           Net increase (decrease) in cash and cash equivalents         (14,945)         136,603         -	Cash payments to employees for services	-	(161,844)		(77,104)	
Cash flows from capital and related financing activities         (41,835)           Purchases of capital assets         . (41,835)           Proceeds from sale of capital assets         . (41,835)           Net cash used in capital and related financing activities         . (41,809)           Cash flows from investing activities	Net cash provided by (used in) operating activities		(14,945)		78,412	
Cash flows from capital and related financing activities           Purchases of capital assets         - (41,835)           Proceeds from sale of capital assets         - 26           Net cash used in capital and related financing activities         - (41,809)           Cash flows from investing activities            Interest received             Net increase (decrease) in cash and cash equivalents         (14,945)         136,603           Cash and cash equivalents, beginning of year         282,120         348,254           Cash and cash equivalents, end of year         \$ 267,175         \$ 484,857           Cash flows from operating activities         \$ (35,058)         \$ 43,369           Reconciliation of operating income to net cash provided by operating activities         \$ (35,058)         \$ 43,369           Adjustments to reconcile operating income (loss)         \$ (35,058)         \$ 11,889           Changes in assets and liabilities         \$ (2,701)         (4,715)           Due from other governments         \$ (2,701)         (4,715)           Due from other governments         \$ (2,701)         (4,715)           Accounts payable         10,618         18,649           Accrued liabilities         1,411         310           Unearned revenue	• 9					
Purchases of capital assets         . (41,835)           Proceeds from sale of capital assets         . 26           Net cash used in capital and related financing activities	Transfers in		<del>-</del>		100,000	
Proceeds from sale of capital assets         6         26           Net cash used in capital and related financing activities         .         (41,809)           Cash flows from investing activities         .         .           Interest received         .         .         .           Net increase (decrease) in cash and cash equivalents         (14,945)         .         .           Net increase (decrease) in cash and cash equivalents         .         .         .         .           Cash and cash equivalents, beginning of year         .						
Net cash used in capital and related financing activities         -         (41,809)           Cash flows from investing activities         -         -           Interest received         -         -           Net increase (decrease) in cash and cash equivalents         (14,945)         136,603           Cash and cash equivalents, beginning of year         282,120         348,254           Cash and cash equivalents, end of year         \$ 267,175         \$ 484,857           Cash flows from operating activities         \$ 267,175         \$ 484,857           Cash flows from operating income to net cash provided by operating income (loss)         \$ (35,058)         \$ 43,369           Adjustments to reconcile operating income (loss)         \$ (35,058)         \$ 43,369           Adjustments to reconcile operating activities         \$ (2,701)         (4,715)           Depreciation         10,785         11,889           Changes in assets and liabilities         \$ (2,701)         (4,715)           Prepaid items         (2,701)         (4,715)           Due from other governments         \$ 8,500           Accounts payable         10,618         18,649           Accudel liabilities         1,411         310           Uncarned revenue         410         410           Net cas	<u>-</u>		-			
Cash flows from investing activities         .	Proceeds from sale of capital assets				26	
Interest received         -         -           Net increase (decrease) in cash and cash equivalents         (14,945)         136,603           Cash and cash equivalents, beginning of year         282,120         348,254           Cash and cash equivalents, end of year         \$ 267,175         \$ 484,857           Cash flows from operating activities         Seconciliation of operating income to net cash provided by operating activities         \$ 35,058         \$ 43,369           Operating income (loss)         \$ (35,058)         \$ 43,369           Adjustments to reconcile operating income (loss)         10,785         11,889           Obereciation         10,785         11,889           Changes in assets and liabilities         2,701         (4,715)           Prepaid items         (2,701)         (4,715)           Due from other governments         2, 2701         (4,715)           Accounts payable         10,618         18,649           Accrued liabilities         1,411         310           Unearned revenue         1,211         310           Unearned revenue         2, 78,412         \$ 78,412	Net cash used in capital and related financing activities				(41,809)	
Net increase (decrease) in cash and cash equivalents         (14,945)         136,603           Cash and cash equivalents, beginning of year         282,120         348,254           Cash and cash equivalents, end of year         \$ 267,175         \$ 484,857           Cash flows from operating activities           Reconciliation of operating income to net cash provided by operating activities           Operating income (loss)         \$ (35,058)         \$ 43,369           Adjustments to reconcile operating income (loss)         \$ (35,058)         \$ 11,889           Changes in assets and liabilities         \$ (2,701)         (4,715)           Due from other governments         \$ 2,701         (4,715)           Accounts payable         10,618         18,649           Accrued liabilities         1,411         310           Unearned revenue         -         410           Net cash provided by (used in) operating activities         \$ (14,945)         \$ 78,412	Cash flows from investing activities					
Cash and cash equivalents, beginning of year         282,120         348,254           Cash and cash equivalents, end of year         \$ 267,175         \$ 484,857           Cash flows from operating activities         \$ 267,175         \$ 484,857           Reconciliation of operating income to net cash provided by operating activities         \$ 35,058         \$ 43,369           Operating income (loss)         \$ (35,058)         \$ 43,369           Adjustments to reconcile operating income (loss)         \$ 10,785         \$ 11,889           Changes in assets and liabilities         \$ (2,701)         (4,715)           Due from other governments         \$ (2,701)         (4,715)           Due from other governments         \$ 8,500           Accounts payable         \$ 10,618         \$ 18,649           Accrued liabilities         \$ 1,411         310           Unearned revenue         \$ 1,411         310           Wet cash provided by (used in) operating activities         \$ (14,945)         \$ 78,412	Interest received					
Cash and cash equivalents, end of year \$ 267,175 \$ 484,857  Cash flows from operating activities  Reconciliation of operating income to net cash provided by operating activities  Operating income (loss) \$ (35,058) \$ 43,369  Adjustments to reconcile operating income (loss)  to net cash provided by (used in) operating activities  Depreciation \$ 10,785 \$ 11,889  Changes in assets and liabilities  Prepaid items \$ (2,701) \$ (4,715)  Due from other governments \$ - 8,500  Accounts payable \$ 10,618 \$ 18,649  Accrued liabilities \$ 1,411 \$ 310  Unearned revenue \$ - 410  Net cash provided by (used in) operating activities \$ \$ (14,945) \$ 78,412	Net increase (decrease) in cash and cash equivalents		(14,945)		136,603	
Cash flows from operating activities  Reconciliation of operating income to net cash provided by operating activities  Operating income (loss) \$ (35,058) \$ 43,369  Adjustments to reconcile operating income (loss)  to net cash provided by (used in) operating activities  Depreciation 10,785 11,889  Changes in assets and liabilities  Prepaid items (2,701) (4,715)  Due from other governments - 8,500  Accounts payable 10,618 18,649  Accrued liabilities 1,411 310  Unearned revenue - 410  Net cash provided by (used in) operating activities \$ (14,945) \$ 78,412	Cash and cash equivalents, beginning of year		282,120		348,254	
Reconciliation of operating income to net cash provided by operating activities  Operating income (loss) \$ (35,058) \$ 43,369  Adjustments to reconcile operating income (loss)  to net cash provided by (used in) operating activities  Depreciation 10,785 11,889  Changes in assets and liabilities  Prepaid items (2,701) (4,715)  Due from other governments - 8,500  Accounts payable 10,618 18,649  Accrued liabilities 1,411 310  Unearned revenue - 410  Net cash provided by (used in) operating activities \$ (14,945) \$ 78,412	Cash and cash equivalents, end of year	\$	267,175	\$	484,857	
by operating activities Operating income (loss) \$ (35,058) \$ 43,369 Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities  Depreciation 10,785 11,889 Changes in assets and liabilities  Prepaid items (2,701) (4,715) Due from other governments - 8,500 Accounts payable 10,618 18,649 Accrued liabilities 1,411 310 Unearned revenue - 410  Net cash provided by (used in) operating activities \$ (14,945) \$ 78,412	Cash flows from operating activities					
Operating income (loss) \$ (35,058) \$ 43,369  Adjustments to reconcile operating income (loss)  to net cash provided by (used in) operating activities  Depreciation 10,785 11,889  Changes in assets and liabilities  Prepaid items (2,701) (4,715)  Due from other governments - 8,500  Accounts payable 10,618 18,649  Accrued liabilities 1,411 310  Unearned revenue - 410  Net cash provided by (used in) operating activities \$ (14,945) \$ 78,412						
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities  Depreciation 10,785 11,889  Changes in assets and liabilities  Prepaid items (2,701) (4,715)  Due from other governments - 8,500  Accounts payable 10,618 18,649  Accrued liabilities 1,411 310  Unearned revenue - 410  Net cash provided by (used in) operating activities \$ (14,945) \$ 78,412	• •					
to net cash provided by (used in) operating activities  Depreciation 10,785 11,889  Changes in assets and liabilities  Prepaid items (2,701) (4,715)  Due from other governments - 8,500  Accounts payable 10,618 18,649  Accrued liabilities 1,411 310  Unearned revenue - 410  Net cash provided by (used in) operating activities \$ (14,945) \$ 78,412		\$	(35,058)	\$	43,369	
Depreciation       10,785       11,889         Changes in assets and liabilities       Prepaid items       (2,701)       (4,715)         Due from other governments       -       8,500         Accounts payable       10,618       18,649         Accrued liabilities       1,411       310         Unearned revenue       -       410         Net cash provided by (used in) operating activities       \$ (14,945)       \$ 78,412						
Changes in assets and liabilities         Prepaid items       (2,701)       (4,715)         Due from other governments       -       8,500         Accounts payable       10,618       18,649         Accrued liabilities       1,411       310         Unearned revenue       -       410         Net cash provided by (used in) operating activities       \$ (14,945)       \$ 78,412						
Prepaid items         (2,701)         (4,715)           Due from other governments         -         8,500           Accounts payable         10,618         18,649           Accrued liabilities         1,411         310           Unearned revenue         -         410           Net cash provided by (used in) operating activities         \$ (14,945)         \$ 78,412	1		10,785		11,889	
Due from other governments         -         8,500           Accounts payable         10,618         18,649           Accrued liabilities         1,411         310           Unearned revenue         -         410           Net cash provided by (used in) operating activities         \$ (14,945)         \$ 78,412	· · · · · · · · · · · · · · · · · · ·					
Accounts payable       10,618       18,649         Accrued liabilities       1,411       310         Unearned revenue       -       410         Net cash provided by (used in) operating activities       \$ (14,945)       \$ 78,412	•		(2,701)			
Accrued liabilities         1,411         310           Unearned revenue         -         410           Net cash provided by (used in) operating activities         \$ (14,945)         \$ 78,412			-			
Unearned revenue         -         410           Net cash provided by (used in) operating activities         \$ (14,945)         \$ 78,412	2 7		*			
Net cash provided by (used in) operating activities \$\(\frac{14,945}{2}\) \$\(\frac{78,412}{2}\)			1,411			
	Unearned revenue	-	-	-	410	
		\$	(14,945)	\$	78,412	

Copy Machine		Mailing Department		MMRMA Retention		Motor Pool	Totals		
\$	39,378	\$	42,556	\$ 122,468	\$	110,109	\$	1,078,655	
	-		-	_		-		410	
	(24,949)		(48,552)	(125,776)		(45)		(661,461)	
				 				(238,948)	
	14,429		(5,996)	 (3,308)		110,064		178,656	
			14,769	 				114,769	
	(26,218)		_	_		(83,151)		(151,204)	
	-			 		15,629		15,655	
	(26,218)			 		(67,522)		(135,549)	
				3,308				3,308	
	(11,789)		8,773	-		42,542		161,184	
	201,932		16,098	<u>-</u>		173,265		1,021,669	
\$	190,143	\$	24,871	\$ <del>-</del>	\$	215,807	\$	1,182,853	
\$	7,013	\$	(5,996)	\$ (148,367)	\$	59,603	\$	(79,436)	
	7,387		-	-		50,461		80,522	
	_		_	72,429		_		65,013	
	_		_	, 2, <del>4</del> 2)		_		8,500	
	29		_	72,630		_		101,926	
	-		-	-		-		1,721	
				 				410	
\$	14,429	\$	(5,996)	\$ (3,308)	\$	110,064	\$	178,656	

# Agency Funds Combining Balance Sheet

Assets		Trust & Agency		District Court		Library Penal Fine		Circuit Court Trust	
Cash and cash equivalents	\$	193,760	\$	49,959	\$	30,055	\$	32,896	
Liabilities									
Due to other governments Undistributed collections Other current liabilities	\$	95,253 76,876 21,631	\$	- - 49,959	\$	30,055	\$	32,896	
Total liabilities	\$	193,760	\$	49,959	\$	30,055	\$	32,896	

Inmate Trust Account		•	Imprest Payroll Fund		AFLAC Fund Account		Totals	
\$	4,689	\$	33,699	\$	38,231	\$	383,289	
\$	-	\$	-	\$	-	\$	95,253	
	-		-		-		106,931	
	4,689		33,699		38,231		181,105	
\$	4,689	\$	33,699	\$	38,231	\$	383,289	

# **SINGLE AUDIT**

For the Year Ended December 31, 2007



# LEELANAU COUNTY, MICHIGAN SINGLE AUDIT

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# **Year Ended December 31, 2007**

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# LEELANAU COUNTY

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### For the Year Ended December 31, 2007

Pass-through Grantor	CFDA	Federal	
Program Title	Number	Expenditures	
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
Passed-through Michigan State Housing Development Authority			
HOME - M2005-0759-HOA	14.239	\$ 171,904	
U.S. DEPARTMENT OF JUSTICE			
Passed-through Women's Resource Center			
Violence Against Women Formula Grants	16.588	20,855	
Passed-through Missaukee County			
Byrne Formula-TNT 04/05 - 70772-5K002	16.579	41,295	
Passed-through Michigan Department of Community Health			
Byrne Formula - Drug Testing	16.579	6,851	
Total U.S. Department of Justice		69,001	
U.S. ENVIRONMENTAL PROTECTION AGENCY			
Passed-through Michigan Department of Environmental Quality			
Capitalization Grants for Clean Water State Revolving Funds	66.458	1,204,766	
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Passed-through Michigan Department of Human Services			
Title IV-D - Child Support Enforcement	93.563	38,345	
Title IV-E - Prosecutor	93.568	3,016	
<b>Total U.S. Department of Health and Human Services</b>		41,361	
U.S. DEPARTMENT OF HOMELAND SECURITY			
Passed-through Michigan State Police Emergency Management Division			
Emegency Management Performance Grant	97.042	29,398	
2005 Homeland Security Grant Program	97.067	8,107	
Total U.S. Department of Homeland Security		37,505	
TOTAL EXPENDITURES OF FEDERAL AWARDS		¢ 1.524.527	
TOTAL EATERDITURES OF FEDERAL AWARDS	\$ 1,524,53		

### **Notes to Schedule of Expenditures of Federal Awards**

#### 1. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Leelanau County, Michigan (the "County") and is presented on the accrual basis of accounting.

The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

\* \* \* \* \* \*

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

June 27, 2008

To the Board of Commissioners of Leelanau County Suttons Bay, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of LEELANAU COUNTY, MICHIGAN, as of and for the year ended December 31, 2007, and have issued our report thereon dated June 27, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Leelanau County, Michigan's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

We consider the deficiencies described in items 2007-1 and 2007-2 in the accompanying schedule of findings and questioned costs to be significant deficiencies in internal control over financial reporting.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be presented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we consider finding 2007-2 to be a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether *Leelanau County, Michigan's* financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Leelanau County in a separate letter dated June 27, 2008.

The County's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the County's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the audit committee, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Lohan

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# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

June 27, 2008

To the Board of Commissioners of Leelanau County Suttons Bay, Michigan

#### **Compliance**

We have audited the compliance of *Leelanau County*, *Michigan* (the "*County*") with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended December 31, 2007. The County's major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program are the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2007.

## **Internal Control Over Compliance**

The management of the County is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the County's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County, as of and for the year ended December 31, 2007, and have issued our report thereon dated June 27, 2008. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the audit committee, management, the governing body, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Loham

# **Schedule of Findings and Questioned Costs**

# For the Year Ended December 31, 2007

# **SECTION I - SUMMARY OF AUDITORS' RESULTS**

# **Financial Statements**

Type of auditors' report issued:	<u>Unqualified</u>	
Internal control over financial reporting:		
Material weakness(es) identified?	yes r	10
Significant deficiencies identified not considered to be material weaknesses?	X yes r	none reported
Noncompliance material to financial statements noted?	yesX r	10
Federal Awards		
Internal Control over major programs:		
Material weakness(es) identified?	yes <u>X</u> 1	10
Significant deficiencies identified not considered to be material weaknesses?	yes <u>X</u> 1	none reported
Type of auditors' report issued on compliance for major programs:	<u>Unqualified</u>	
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section 510(a)?	yes <u>X</u> 1	10

#### **Schedule of Findings and Questioned Costs (Continued)**

For the Year Ended December 31, 2007

#### SECTION I - SUMMARY OF AUDITORS' RESULTS (CONCLUDED)

Identification of major programs:

<u>CFDA Number(s)</u>	Name of Federal Program or Cluster
66.458	Capitalization Grants for Clean Water State Revolving Funds
Dollar threshold used to distinguish between Type A and Type B programs:	<u>\$300,000</u>
Auditee qualified as low-risk auditee?	yes <u>X</u> no

#### SECTION II – FINANCIAL STATEMENT FINDINGS

# 2007-1 Preparation of Financial Statements in Accordance with GAAP

#### Criteria:

All Michigan governments are required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is a responsibility of the government's management. The preparation of financial statements in accordance with GAAP requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal books and records), and (2) reporting government-wide and fund financial statements, including the related footnotes (i.e., external financial reporting.)

#### Condition:

As is the case with many smaller and medium-sized entities, the County has relied on its independent external auditors to assist in the preparation of the financial statements. Accordingly, the government's ability to prepare financial statements in accordance with GAAP is based, in part, on its reliance on its external auditors, who cannot by definition be considered a part of the government's internal controls.

#### Cause:

This condition was caused by the County's decision that it is more cost effective to outsource the preparation of its annual financial statements to the auditors than to incur the time and expense of obtaining the necessary training and expertise required for the government to perform this task internally.

### **Schedule of Findings and Questioned Costs (Continued)**

#### For the Year Ended December 31, 2007

**Effect:** As a result of this condition, the government lacks internal controls over the

preparation of financial statements in accordance with GAAP, and instead relies,

in part, on its external auditors for assistance with this task.

Management's

response: The County has evaluated the cost vs. benefit of establishing internal controls

over the preparation of financial statements in accordance with GAAP, and determined that it is in the best interests of the government to outsource this task to its external auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their content and

presentation.

2007-2 Material Audit Adjustments

**Criteria:** Management is responsible for maintaining its accounting records in accordance

with generally accepted accounting principles (GAAP).

**Condition:** During our audit, we identified and proposed adjustments (which were approved

and posted by management) that were material, either individually or in the aggregate, to the County's financial statements. These adjustments affected a

variety of balance sheet accounts and opinion units.

Cause: Internal controls did not detect all adjustments necessary to properly record

year-end balances.

**Effect:** As a result of this condition, the County's accounting records were initially

misstated by amounts material to the financial statements resulting in the need

for a significant number of audit adjustments.

Management's

**response**: The County has made progress in reducing the number of audit adjustments

required in recent years and will continue to carefully review all year-end

account balances to further reduce the need for such adjustments

# **Schedule of Findings and Questioned Costs (Continued)**

# For the Year Ended December 31, 2007

# SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

#### SECTION IV – PRIOR YEAR FEDERAL AWARD FINDINGS

No matters were reported.

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